

NEWTON IN THE ISLE

PARISH COUNCIL

Minutes of the AGM of the Parish Council meeting held on Tuesday 14th May 2019

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576.

Present

Cllr's D Gibbs, R Moore, J Hoyles G Wilkinson, S Clark and Cllr S King (CCC). One resident.

139/19 Annual Meeting standard Items

- a) Election of Chairman - Cllr R Moore nominated Cllr D Gibbs to continue as Chair, seconded by Cllr S Clark and agreed by Cllrs present
- b) Election of Vice chairman - Cllr G Wilkinson nominated Cllr R Moore as Vice Chairman seconded by Cllr S Clark and agreed by Cllrs present
- c) of Registration of Interest Forms - completed and handed to the clerk.
- d) Review Terms Of Reference for the Planning Committee were approved
- e) Review of allocation of portfolio responsibilities was deferred until the July meeting.
- f) Review of inventory of land and assets - no changes,
- g) It was agreed to continue subscriptions to both ACRE and CAPALC
- h) Review of councils procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 . Annual subscription for Data Protection Service paid to CAPALC

140/19 Public Forum

One resident attended and queried the maintenance of the bridge at Black Dyke between Newton and Tydd. This had been repaired, however following the concern raised Cllr Gibbs would investigate further

141/19 Future for Woadmans Public House.

The village resident stated that the public house was part of the community and queried the possibility of reopening it as a community resource. Following some discussion the Councillors decided that a short survey to determine residents interest would be circulated. Cllr Wilkinson proposed that a survey be compiled and circulated to residents, this was agreed. Although invited to stay for the remainder of the meeting Mr Nunn left at this point.

142/19 County and District Councillors Reports

This agenda item was moved forward as Cllr King was to attend another council meeting. Councillor S King (CCC). stated that there were to be some change to the funding of LHI bids which would increase the funding limit from £10,000 to £15,000 for any 2020 submitted bids. and should be submitted in July 2019 . He reported that Shire Hall in Cambridge was to be sold and Cambridgeshire County Council moved to Alconbury. The damaged signs at Gypsy Lane had been reported although Cllr King would follow it up. Cllr King left the meeting at 7.50pm. Cllr Clark asked if the councillors could approve a contribution of £50 towards the cost of hiring the Tydd hall for a flu clinic, this would include Newton residents and could save travel costs to their doctors flu clinics. Cllr Wilkinson proposed that £100 be available if required.

i) Resolved to approve £100 be set aside towards the hire cost of Tydd Hall as a venue for for a Flu clinic agreed by Councillors.

Cllr Clark also stated that the Local Plan was due for renewal. All parishes needed to have some input for their village needs.

143/19 Chairman's Announcements

Chairman congratulated the three Fenland councillors on their re elections.

144/19 Minutes of Previous Meeting

- a) Minutes of the Council meeting held on 12th March 2019 were approved as a true record and signed. No matters arising.
- b) Minutes of the Planning meeting held on April 3rd approved
- c) Minutes of the Planning meeting held on May 1st approved.

145/19 Police Matters

Monthly Police Report for April recorded reported for Newton.

146/19. Reports

a. Highways

Cllr Clark would investigate the delay in repairing and removing the temporary plastic fence at Roman Bank. Cllr Clark had approached the gardener at Tower House Chapel Lane regarding the overgrown hedge. Cllr Gibbs would also write to the property owners. A conifer on the highway verge in Mill Lane had not been dealt with although the property owner had previously been notified. Cllr Gibbs would send a reminder to the property owner. Cllr Clark and Gibbs would complete a full survey of potholes in the village. The hedges in Black Dyke were overhanging the road and preventing larger vehicles a clear access. Again the property owners would be notified

b) Village Hall

Cllr Gibbs circulated the report and stated that there had been a slight reduction in hall bookings this year A National Lottery Awards Bid had been submitted for £10,000 towards the kitchen refurbishment. Several fund raising activities were planned over the coming months.

c) Playing Field

Cllr Gibbs stated that the playing field was to be seeded at the weekend The Healthy Fenland Grant for outdoor gym equipment had been submitted. Community Payback team has commenced work in the dyke area in the field but some further work outstanding. Surplus topsoil was to be delivered to the playing field. .

d) Trees update

Report circulated. A delay was necessary in pruning due to the season, the tree surgeon would commence work at the right time

e) Handyman Update

Work has commenced on tidying areas around the benches on the High Road. assistance would also be given to the Street Pride team in placing the new planters by the seats.

f) Correspondence

Previously circulated

Members Services-

Rural Services Network News

Rural Bulletin

CAPALC Bulletins

Town and Country Newsletter

CCC Lighting satisfaction Survey

ACRE Local Council Survey

RoSPA Playground Inspection Report

147/19 Financial Report

a) Approve Payments of invoices

RoSPa Play Safe £103.20 including 17.20 vat, cheque no 100619

E. Robinson Handyman 3 hrs at £10 = £30, cheque no 100620

MAS Seeds Wild flower seeds £415.35 including £69.20, cheque no 100621

Clerk salary for Jan to March £479.72 admin expenses £39.04 = £518.76, . cheque no 100622

Revenue & Customs Tax £64.60, . cheque no 100623

Drainage Board £40.43 ,cheque no 100624

Village Hall hire for meetings - 2 Planning +1 PC meeting £40, cheque no 100625

A cheque no 100626 for also agreed for the Drainage Board Survey of the Playing field Dyke at a cost of £50, awaiting documentation from Cllr Gibbs cheque no 100627

ii) *Resolved to approve payment of the above eight cheques all Cllrs approved.*

b) Confirm Insurance

It was agreed to proceed with a five year insurance cover with Zurich at a cost for first year of £670.69 Cheque no 100626

lii) Resolved to approve and proceed with a five year agreement for insurance with Zurich at a cost of £670.69 for the first year..All Cllrs agreed

Total payments including Zurich Insurance £1933.03

c) Financial Reports previously circulated explaining

Income since March 31st £9,119.26

½ year Precept £6500

Vat refund for 2018/19 £619.26

Wind Farm Grant for Playing field £2000

Community account £18,037.60 including income but before deduction of payments

d) Internal Audit Report

The audit was undertaken by email and letter, as the auditor was unable to visit. The report would be discussed and approved at a meeting to be arranged on receipt from the internal auditor.

e) Reserve Account

£6000 set aside to comply with Reserve Statement for any unforeseen expenses

Street lighting allocation Cat 2 of £4800 to remain in Reserve budget to accrue

interest until required when it would be transferred to Community account

(see included in 2019 budget Lighting upgrade).

f) Approval of Exemption certificate

Cllr's agreed the set date for inspection as as June 17th.2019

g/h. Approval of Governance Statement and Accounting Statement -.delayed until audit documentation received meeting to be arranged

148/19 Items For Decisions.

a) Councillors Nominations

Two vacancies were still to be filled. The vacancies would be advertised.

b) Play equipment Inspection

Cllr Wilkinson had made a repair to the sleeve on the zip wire

c) Play Equipment Report was circulated prior to the meeting and noted

d) Equipment Inspection - Cllr Wilkinson would continue to inspect the equipment for a further two months.

e) Code of Conduct Policy- updated and approved

f) Equal Opportunities Policy - updated and approved

g) Safeguarding Adults Policy approved

h) Replacement Laptop -.A refurbished laptop to the value of £350 was approved for the clerk. Clerk would source.

iv) Resolved to approve £350 towards a refurbished laptop, Cllrs all agreed.

149/19. Date of Next meeting - Tuesday 9th July, However an extra meeting was to be arranged for approval Of Annual internal auditors report when audit documentation has been received.