

NEWTON IN THE ISLE

PARISH COUNCIL

Clerk: Dave Gibbs, 358 High Road, Newton in the Isle, PE13 5HS
Tel: 01945 870083 • Email: parishclerk@newtonintheisle.org.uk

To Members of the Public and Press:

You are invited to attend a meeting of the Newton-in-the-Isle Parish Council to be held in Newton Village Hall on **Tuesday 14 March 2023 at 7pm.**

Dave Gibbs

Clerk

9 March 2023

AGENDA

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576

074/22 Apologies

To receive and consider apologies from those members not present

075/22 Chairman's Announcements

To receive such announcements as the Chairman may wish to make to the Council

076/22 Public Forum

To receive representations from members of the public regarding issues pertinent to the Council

077/22 Minutes of Previous Meetings

- a) To approve the minutes of the Parish Council meeting held on Tuesday 10 January*
- b) To note the draft minutes of the Highways Committee meeting held on Wednesday 8 February*
- c) To approve the minutes of the Planning Committee meeting held on Tuesday 14 February*
- d) To note the draft minutes of the Amenities Committee meeting held on Tuesday 14 February*

078/22 County and District Councillors Reports

To receive reports from Cllrs S King (CCC), C Seaton and S Clark (FDC)

079/22 Police Matters

To receive a report from the Clerk on recent meetings with the Police

080/22 Clerk's Report

To receive a report on meetings attended, correspondence received and local issues

081/22 Members' and Residents' Issues

To receive reports from the Clerk and members on matters raised by local residents, and to report on matters raised previously, including the following:

- a) Abandoned vehicle in Colvile Road*
- b) Accumulation of scrap in Colvile Road*
- c) Overgrown hedge in Colvile Road*
- d) Dangerous path surface at St James Close*
- e) Planter around village sign*
- f) Mossy pavement in Westfield Road*
- g) Fly-tipping in Roman Bank and elsewhere*
- h) Former School site*
- i) Allocation of vacant allotment*
- j) Request from Village Hall Management Committee to use the Playing Field for an event*

082/22 Amenities Committee

To consider the following recommendations from the Amenities Committee and resolve appropriately:

- a) To approve a quotation of £394 from T A Blackamore for the spraying and reseeding with grass of the meadow area*
- b) To approve a quotation of £330 from Sam Johnson Landscapes for works to a cherry tree in Westfield Road and the removal of the broken branch on the cherry tree above the bench adjacent to 334 High Road*
- c) To approve a quotation from ProEdge Construction for the removal of the bench opposite Fen Road, the relaying of the path to the bench and the installation of the replacement bench*
- d) To approve a quotation from DTL Landscapes for clearing the brambles and cutting the hedges on the vacant allotment in the High Road*

083/22 Highways Committee

To receive a report on the meeting with the County Council's Rights of Way officer and consider the next steps

084/22 Policies and Procedures

To review the following policies and procedures and amend or re-adopt as required:

- a) Equality and diversity policy*
- b) Homeworking policy*
- c) Expenses policy*

085/22 Planning

a) To consider the following planning application and agree the Council's response:

F/YR23/0144/F - Insertion of roof lights to front and rear elevations and windows at first-floor on side elevations of existing dwelling (to enable loft conversion) and erect porch to front elevation - Heathfield, Fen Road, Newton-in-the-Isle

- b) *To consider the following pre-application consultation and agree the Council's response:*

Pre-application consultation - Proposed base station upgrade at Wisbech BT radio station - Black Dyke, Newton, Wisbech, PE13 5HY

086/22 Finance

To consider and resolve on the following matters:

- a) *To receive an updated financial statement for the period to the end of February*
 b) *To note the following sums received since the last meeting:*

<i>C Buckley (memorial tree).....</i>	<i>£</i>	<i>35.00</i>
<i>C Gregory (memorial tree).....</i>	<i>£</i>	<i>35.00</i>
<i>E Jones (memorial tree).....</i>	<i>£</i>	<i>35.00</i>
<i>King family (memorial tree).....</i>	<i>£</i>	<i>35.00</i>
<i>Lea family (memorial tree).....</i>	<i>£</i>	<i>35.00</i>
<i>A Scott (memorial tree).....</i>	<i>£</i>	<i>35.00</i>
<i>Taylor family (memorial tree).....</i>	<i>£</i>	<i>35.00</i>
<i>L Wakefield (memorial tree).....</i>	<i>£</i>	<i>35.00</i>
<i>G Wilkinson (memorial tree).....</i>	<i>£</i>	<i><u>35.00</u></i>
	<i>£</i>	<i>315.00</i>

- c) *To ratify the following payments issued since the last meeting:*

<i>100742 Fenland Leisure Products Ltd (play equipment repairs).....</i>	<i>£</i>	<i>4,066.08</i>
<i>100743 Engraving Studios Ltd (tree plaques).....</i>	<i>£</i>	<i>146.50</i>
<i>100744 Newton Village Hall (hall hire).....</i>	<i>£</i>	<i>40.00</i>
<i>100745 D A Gibbs (salary February).....</i>	<i>£</i>	<i><u>447.80</u></i>
	<i>£</i>	<i>4,700.38</i>

- d) *To approve the following payments:*

<i>100746 D A Gibbs (salary January).....</i>	<i>£</i>	<i>447.80</i>
<i>100747 D A Gibbs (expenses).....</i>	<i>£</i>	<i>1,747.78</i>
<i>100748 Cambridgeshire ACRE (affiliation fee).....</i>	<i>£</i>	<i>60.00</i>
<i>100749 Newton Village Hall (hall hire).....</i>	<i>£</i>	<i><u>50.00</u></i>
	<i>£</i>	<i>2,305.58</i>

- e) *To approve the following payment pending receipt of an invoice:*

<i>100750 T A Blackamore Ltd (grass cutting).....</i>	<i>£</i>	<i>1,597.44</i>
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- f) *To consider a quotation of £394 from T A Blackamore Ltd for spraying and reseeding the wildflower meadow in the Playing Field*

- g) *To consider a quotation of £330 from Sam Johnson Landscapes for works to cherry trees in Westfield Road and by the bench adjacent to 334 High Road*

- h) To consider a quotation of £1,040 from ProEdge Construction for relaying the path to the bench adjacent to 334 High Road*
- i) To consider a quotation of £525 from DTL Landscapes for clearing the brambles and cutting the hedges on the vacant allotment in the High Road*
- j) To consider grants to local charities and voluntary organisations under Section 137 of the Local Government Act*
- k) To review and resolve on the Council's banking arrangements*

087/22 Annual Parish Meeting

*To confirm the date of the Annual Parish Meeting and to agree the format and content.
Wednesday 19th April is suggested.*

088/22 Local Council Elections

To report on the arrangements, process and timetable for the forthcoming elections

089/22 Date of Next Meeting

*To confirm the date and time of the next meeting of the Council
Tuesday 9 May 2023 is proposed*

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PARISH COUNCIL

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Minutes of a Meeting of Newton-in-the-Isle Parish Council held in the Village Hall on Tuesday 10th January 2023

Present - Cllr R Moore (in the Chair), Cllr S Clark, Cllr D Freeman, Cllr E Jones, Cllr G Wilkinson, D Gibbs (Clerk)

059/22 Apologies for Absence

Apologies were received and accepted from Cllr D Nunn and Cllr S King (CCC)

060/22 Chairman's Announcements

None.

061/22 Public Forum

None.

062/22 Minutes of Previous Meetings

- a) RESOLVED - that the minutes of the meeting held on Tuesday 8th November 2022 be agreed and signed as a true and accurate record.
- b) RESOLVED - that the minutes of the Planning Committee meetings held on Tuesday 29th November and Tuesday 20th December 2022 be agreed and signed as a true and accurate record.
- c) Members noted the draft minutes of the Highways Committee meeting held on Thursday 5th January.
- d) Members noted the draft minutes of the Amenities Committee meeting held on Tuesday 13th December.

063/22 County and District Councillors Reports

County - Cllr King submitted a report including the new 20mph speed limit process, which opens for applications in February. The residents of Elloe Bank have approached Cllr King regarding the condition of the road and concerns over the speed of farm vehicles outside their properties and Cllr King asked the Parish Council to consider an application to the new scheme. Members considered this request, with reference to the report on the implementation of the scheme as discussed by the County Council's Highways and Transport Committee. They felt that Elloe Bank did not meet the core criteria for the scheme and any new speed limit there would not be enforced, so is unlikely to modify driver behaviour.

The meeting between the County Asset Planning Manager and the Local Highways Officer regarding flooding at 158 High Road will take place shortly.

District - Cllr Seaton reported that the District Council will freeze its share of the Council Tax again this year, although many other components will increase, leading to higher bills overall. The Combined Authority intends to introduce a mayoral precept for the first time, although the District Council may vote against this at the forthcoming budget meeting. Cllrs Seaton and Clark have been selected as Conservative candidates for the new Leverington and Wisbech Rural ward at May's election, alongside Mrs Barber. The election is due to be called on 20th March.

Cllr Clark reported that a resident had contacted her regarding safety concerns relating to dead trees along the A1101 in the parish. This has been reported to Highways for investigation. The District Council will be holding another Cost of Living Support event at the Queen Mary Centre in Wisbech on 6th February from 10.00 to 12.00.

064/22 Police Matters

The Clerk reported that no meetings had taken place recently.

065/22 Clerk's Report

The Clerk reported on meetings attended and correspondence received, including a planning training session on housing, an FDC Cost of Living Support event, a Golden Age Fair, community gritting scheme registration, a traffic order for Fitton End Road from 16-18 January, new County Council watercourse guidance, support for renters with mould issues and a new transport planning guide. PKF Littlejohn LLP has retained the contract for external audit of Cambridgeshire local councils.

066/22 Members' and Residents' Issues

- a) Abandoned vehicle in Colville Road - enforcement action is likely.
- b) Accumulation of scrap in Colville Road - enforcement action is likely.
- c) Overgrown hedge in Colville Road - the Clerk will remind Longhurst Housing Association hedge to attend to this matter.
- d) Dangerous path surface at St James Close - further work will be undertaken in the new financial year.
- e) Planter around village sign - the planter requires replacement. Cllr Wilkinson will provide quotes for the timber.
- f) Mossy pavement in Westfield Road - the Clerk will arrange for this to be swept shortly.
- g) Fly-tipping in Roman Bank and elsewhere - the Clerk reported that fly-tippers have again been active in the village. A quantity of bedding and other household rubbish has been left in the roadside dyke in Roman Bank and the number of nitrous oxide cylinders is increasing at many locations.

067/22 Amenities Committee

- a) Spraying and reseeding of the wildflower meadow - the quote has not been received. Members suggested that the Amenities Committee might consider the appointment of a different contractor to undertake the work.

- b) Replacement bench and relaying of path opposite Fen Road - no quote has been received.
- c) Vacant allotment on the High Road - members discussed the works required. They resolved to undertake the necessary works to reinstate the original hedge and fence along the north-eastern side of the site, to reinstall the pedestrian access gate on the High Road, to allow the incoming tenant one year's rent-free tenancy in view of the current condition of the site and to offer to spray the site with weedkiller subject to the tenant's agreement.
- d) Tree works in Westfield Road, Goodens Lane and Playing Field - members discussed the following items:
 - i) Removal of a broken limb on the cherry tree over the bench at the High Road/Fen Road junction for safety reasons
 - ii) Canopy reduction on the cherry tree outside 3 Westfield Road touching telephone wires
 - iii) Canopy reduction on the cherry tree outside 13 Goodens Lane touching telephone wires
 - iv) Felling of prunus tree opposite 7 Westfield Road touching telephone wires and growing into adjacent copper beech tree
 - v) Felling of sycamore tree behind 3 Goodens Lane requested by resident

They resolved to obtain a quote for the first two items, to attend to the third and fourth items in the new financial year with other tree works and not to fell the sycamore tree in the Playing Field.

- e) Budgetary provision for Playing Field enhancements for 2023/24 - members considered a range of enhancements to the Playing Field and resolved to make the following provision in the budget for 2023/24:
 - i) Outdoor gym equipment and benches £6,000
 - ii) Tree works and new planting £3,000

They also resolved to include an allocation of £500 for the vacant allotment.

068/22 Highways Committee

- a) LHI application for 2023/24 - members approved a contribution of up to £2,000 for the application.
- b) Mill Lane passing places and village gateways - members discussed options for improving the passing places. It was suggested that scraping and levelling the surface might suffice for several of the passing places, although one appears to have a tarmac surface. Further investigations will be required, but a sum of £1,500 was approved as a budgetary provision.

The Clerk advised members that the County Council's indicative cost of a village gateway installation is £6,000. Members resolved to consider this for an LHI application in the next available bidding round.

069/22 Strategic Planning and Administration

- a) Parish plan - members agreed to give this further consideration in the coming months.
- b) Support for vulnerable residents - the leaflet outlining available support will be distributed to residents shortly.

070/22 Policies and Procedures

Members reviewed the following policies and procedures and resolved to re-adopt them:

- a) Data Protection Policy
- b) Publication Scheme
- c) Code of Conduct

071/22 Finance

- a) The Clerk presented an updated financial statement as at the end of December, showing income of £12,513.58 and expenditure of £9,338.21, resulting in a surplus of £3,175.37 and total funds held of £41,485.10.
- b) Members noted the following sums received:

<i>S Sands (rent)</i>	£	21.60
<i>A Yates (rent)</i>	£	51.84
<i>B Brown (rent)</i>	£	21.60
<i>R Kublik (rent)</i>	£	189.20
<i>Barclays Bank (interest)</i>	<u>£</u>	<u>6.72</u>
	£	290.96

- c) Members ratified the following payment:

100739	<i>D A Gibbs (salary December)</i>	£	447.80
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- d) Members approved the following payments:

100740	<i>D A Gibbs (salary January)</i>	£	447.80
100741	<i>Newton Village Hall (hall hire)</i>	<u>£</u>	<u>64.00</u>
		£	511.80

- e) Members considered the draft budget prepared by the Clerk. With the addition of the items mentioned above and a contribution of £500 for the Emergency Plan, they resolved to adopt the budget. Members resolved to maintain the precept at the previous level of £10,000 for 2023/24.

072/22 Speed Monitoring

The Clerk reported that no data was available.

073/22 Date of Next Meeting

The next meeting will take place on Tuesday 14th March.

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Minutes of a meeting of Newton-in-the-Isle Parish Council Highways Committee held in the Village Hall on Wednesday 8th February 2023

Present - Cllr D Nunn (Chairman), Cllr R Bradley, Cllr S Clark, Cllr E Jones, D Gibbs (Clerk)

023/22 Apologies for Absence

None.

024/22 Minutes of the Previous Meeting

The minutes of the meeting held on Thursday 5th January were agreed and signed as a true and accurate record.

025/22 Matters for Consideration

- a) Highway maintenance - the Clerk reported that the combination of a very hot dry summer, followed by heavy rainfall before Christmas and a cold snap in January had resulted in extensive damage to the road surfaces. The Dragon Patcher is being used to address minor defects, but there is still a backlog following the Christmas break.

Members noted that the surfaces of Goredike Bank and Cross Drove are particularly uneven.

- b) Highway improvements - the Clerk confirmed that he had submitted the Local Highway Improvements application for 2023/24 for a kerb build-out at the junction of High Road and Fen Road.

The combined Local Highway Improvement and Privately Funded Highway Improvement project to extend the 40mph speed limit into Mill Lane, Fen Road, Rectory Road and Chapel Lane was due to be delivered in January, however a delay in the legal paperwork and public notices prevented this. A new date will be announced shortly.

Members considered the possibility of relocating the village entrance signage to Little Ramper to mark the start of the village. A site visit is required to consider this in more detail. Village gateways were suggested as a possible future LHI bid.

- c) Footpaths and public rights of way - the byways to the west of the village are in an extremely poor condition, due to excessive use by off-road vehicles. Cllr Bradley will arrange a meeting with the County Council's Rights of Way officer to discuss possible solutions.

- d) Roadside verges - the verges in Rectory Road, Franks Lane and Chapel Lane have suffered from vehicle incursion during the recent wet weather. Remedial work may be required when the weather improves.

The Clerk reported that he and Cllr Jones had examined the seven passing places in Mill Lane. Three of them require scraping to level the surface. Five of them will require infilling with a suitable material. Two have a tarmac surface. Members agreed to find a contractor to undertake the work.

- e) Signage - a number of signs are becoming unstable due to rust in the supporting posts at ground level. All signage needs to be checked.

The Clerk reported that signage at the junction of Brewers Lane and High Road had been uprooted from the ground and thrown into the dyke. A group of young people was seen committing other acts of vandalism nearby on the same day.

Cllr Jones asked about the new National Cycle Route signage. The Clerk will investigate this.

- f) Drains - nothing to report.
- g) Street lights - the Clerk advised members that High Road PC1 outside 156 High Road was not working and will be reported. Members noted that the contractor appears to be taking longer to attend to faulty lights than the response times set out in the contract.
- h) Speed monitoring device - the MVAS will be relocated to Goodens Lane shortly.
- i) Parish handyman - the Handyman will start work on grass cutting in March.

026/22 Reports and Recommendations

No matters were raised.

027/22 Date of Next Meeting

The next meeting will take place on Wednesday 12 April.

NEWTON IN THE ISLE

PARISH COUNCIL

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Minutes of a meeting of Newton-in-the-Isle Parish Council Planning Committee held in the Village Hall on Tuesday 14th February 2023

Present - Cllr D Nunn (Chairman), Cllr S Clark, Cllr D Freeman, Cllr R Moore, D Gibbs (Clerk)

019/22 Apologies for Absence

Apologies from Cllr R Bradley, Cllr E Jones and Cllr G Wilkinson were received and approved.

020/22 Planning Application

F/YR23/0056/F - Erection of 15.545m high (approx) (hub height) wind turbine - Wind Turbine at Land North West of Ivy Cottage, Seaford Farm, Cross Drove, Newton-in-the-Isle.

Members considered this application and resolved to offer no objection.

021/22 Update on Previous Applications

F/YR22/0957/F and F/YR22/0958/LB - Convert existing barn, and erect a link extension (to existing dwelling), erect a 2-storey building involving the demolition of existing piggery, to form 2 x annexes (2-storey 2-bed) ancillary to existing dwelling, and erect a first-floor extension to existing outbuilding and a double garage (part retrospective) - Newton House, 217 High Road, Newton-in-the-Isle. Decision pending.

F/YR22/1153/F - Erect 1 x dwelling (2-storey 4-bed), including formation of a new access - Land West of 241 High Road, Newton-in-the-Isle. Decision pending.

F/YR22/1252/F - Erect 1 dwelling (3-storey 5-bed) with detached garage - Land North-East of Mulberry Barn, 281 High Road, Newton-in-the-Isle. Granted.

F/YR22/1361/PIP - Residential development of up to 6 x dwellings (application for Permission in Principle) - Land East of 156 High Road, Newton-in-the-Isle. Decision pending.

022/22 Other Planning Matters

None.

NEWTON IN THE ISLE

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Minutes of a meeting of Newton-in-the-Isle Parish Council Amenities Committee held in the Village Hall on Tuesday 14th February 2023

Present - Cllr D Nunn (Chairman), Cllr D Freeman, Cllr R Moore, D Gibbs (Clerk)

023/22 Apologies for Absence

Cllr G Wilkinson.

024/22 Minutes of the Previous Meeting

The minutes of the meeting held on Tuesday 13th December were agreed and signed as a true and accurate record.

025/22 Matters for Consideration

- a) Queen Elizabeth II Playing Field - a quote of £394 has been received from T A Blackamore Ltd to spray and reseed the wildflower meadow. Members resolved to ask the Council to approve the quote.
- b) Children's play equipment - members noted that the BMX ramps have not been removed. It was suggested that the concrete blocks could be buried *in situ*, with the excess soil being used to improve the southern entrance path to the Playing Field from Karrow Meadows.

The repairs to the children's play equipment have been completed. The shelter still requires cleaning and repainting where rust has removed the original paint. A further inspection will be carried out in April.

- c) Trees, arboretum and orchard - the Clerk advised members that another nine trees were to be added to the arboretum in March. The plaques have been ordered and should be delivered soon. Trees and stakes would be ordered to be delivered a few days before the planting date.

A quote of £330 has been received from Sam Johnson Landscapes for works to two cherry trees in Westfield Road and above the bench adjacent to 334 High Road.

Members resolved to ask the Council to approve the quote.

- d) Allotments and land holdings - two potential tenants have responded to the advertisement in the newsletter for the vacant allotment in the High Road. The Clerk will arrange to show them the plot. Cllr Nunn will obtain a quote for remedial works to prepare the plot for use. Gate posts and a gate will be required for the new entrance to the front of the plot.
- e) Fences and gates - no matters reported.

- f) Bins and benches - the Clerk reported that he has found a contractor to provide a quote for the relaying of the path and replacement of the bench opposite Fen Road.

The dog bag dispensers will be ordered to be installed in March.

Members will be invited to consider different designs for a new bench to be placed in the Playing Field.

- g) Bus shelter - the Clerk reported that there has been further damage to the guttering on the bus shelter and replacement parts will be required. Cllr Freeman agreed to identify a stockist.
- h) Notice boards - the new notice boards have been ordered and will be delivered shortly.
- i) Defibrillators - the Clerk advised members that it had not been possible to arrange a first aid course in the early part of the year, so he will now make arrangements for early June.

026/22 Reports and Recommendations

Members resolved to submit the following recommendations to the March meeting of the Council:

- a) To approve a quotation of £394 from T A Blackmore for the spraying and reseeding with grass of the meadow area.
- b) To approve a quotation of £330 from Sam Johnson Landscapes for works to a cherry tree in Westfield Road and the removal of the broken branch on the cherry tree above the bench adjacent to 334 High Road.
- c) To approve a quotation for the removal of the bench opposite Fen Road, the relaying of the path to the bench and the installation of the replacement bench.
- d) To approve a quotation for remedial works to the vacant allotment in the High Road.

027/22 Date of Next Meeting

The next meeting will take place on Tuesday 11 April.

Agenda Item No.	080/22	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	14 March 2023	
Report Title	Clerk's Report	

1. Purpose of Report

To report on meetings attended, correspondence received and local issues.

2. Key Issues

Meetings attended:

Community Led Housing webinar - 19 January
 Village Halls Energy Costs webinar - 24 January
 FDC Cost of Living Support Event - Queen Mary Centre - 6 February
 FDC Election Briefing - 27 February
 Wisbech Neighbourhood Police - 10 March

Correspondence received:

Cambridgeshire & Peterborough Combined Authority - Local Transport and Connectivity Plan update, Member updates

Cambridgeshire County Council - Cambridgeshire Matters newsletter, Armed Forces Covenant forum, visits to the Waste Education Centre, new 20mph application process, roadworks and events diary, surface dressing in Chapel Lane 20 April, Easter Holiday Activities and Food (HAF) Programme

Fenland District Council - Community Safety Team survey and outreach, photo ID information for May's elections, free Run for Fun sessions in Wisbech, Candidates and Agents briefing, College of West Anglia Multiply Courses, new walking and cycling map for Wisbech, Fenland to benefit from £1.2million from Shared Prosperity Fund, Wisbech wellness walks, election staff required, council tax reduction, Support Cambridgeshire survey, Grants of up to £75,000 on offer to Fenland businesses, tree works in Wisbech Park, Golden Age 20th anniversary, Community Payback for Coronation events

NALC - bulletins, newsletters, events

CAPALC - monthly bulletin, legal updates and training programme

NHS - Feel Brighter campaign

Cambridgeshire & Peterborough Against Scams Partnership - newsletters and scam warnings

Cambridgeshire ACRE - community led housing webinar, staying in touch newsletter, Cambridgeshire and Peterborough Parks Partnership launch, Home Energy Support Service Plus launch

Queen Elizabeth Hospital - modernising our hospital newsletter

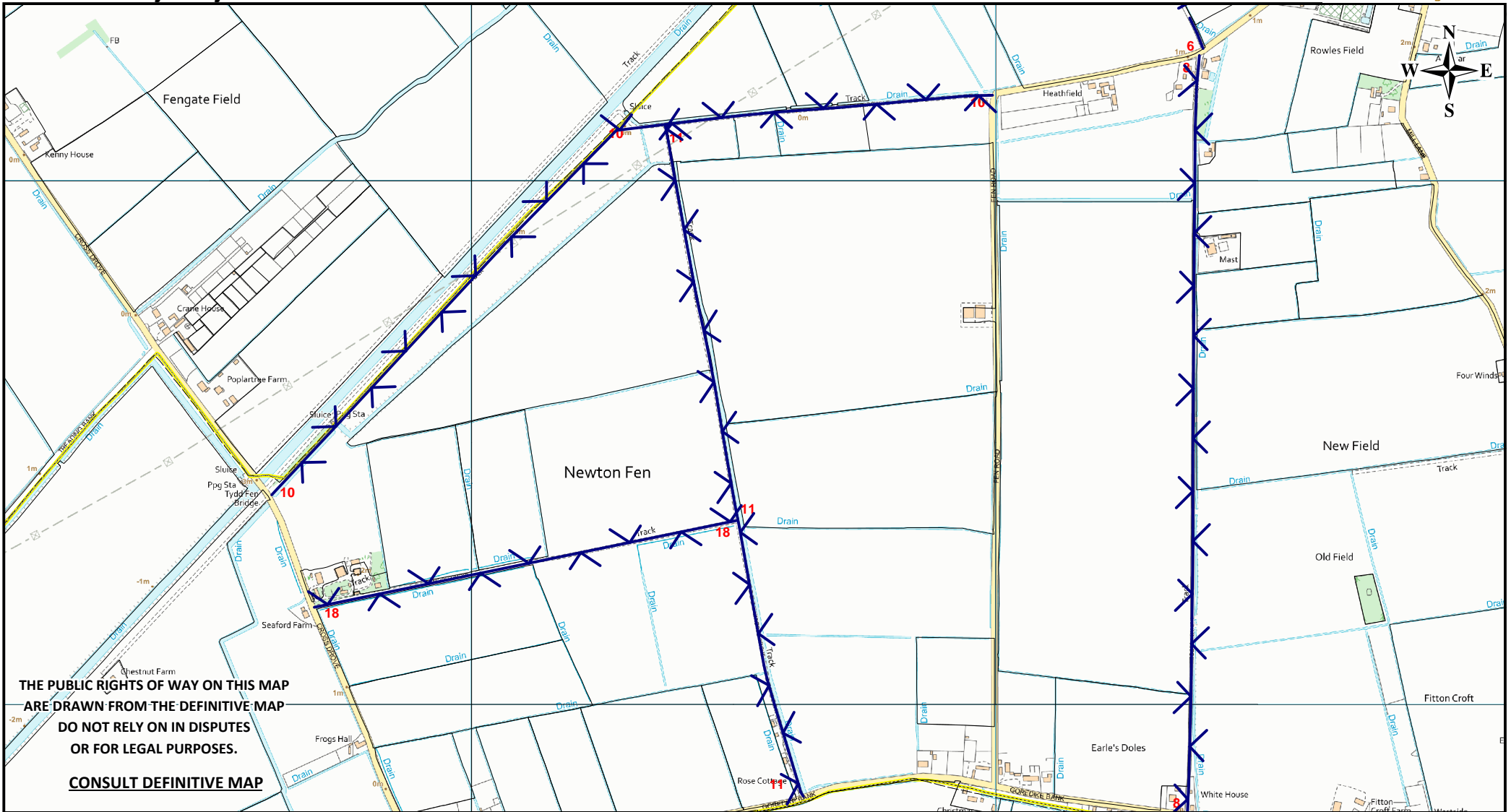
Keep Britain Tidy - Great British Spring Clean

3. Recommendations

Members note the report.

Report Author	Dave Gibbs
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Newton Byways



THE PUBLIC RIGHTS OF WAY ON THIS MAP
ARE DRAWN FROM THE DEFINITIVE MAP
DO NOT RELY ON IN DISPUTES
OR FOR LEGAL PURPOSES.
CONSULT DEFINITIVE MAP

Scale: 1:10428

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Date: 13/02/2023

By: fe311

Key - Drawn from the Definitive Map		
Permissive Footpath (red)		Public Footpath
Permissive Bridleway (red)		Public Bridleway
Permissive Access (red)		Byway Open to All Traffic
Parish Boundary (yellow)		Restricted Byway

Site meeting to assess Newton Byways 10, 11 and 18

14th February 2023

Present

Mark Peck: CCC Public Rights of Way Officer

Richard Bradley

Edward Bradley

Robert Gent

David Gibbs: Newton Parish Council

Cllr Clark: Fenland District Council

We visited the western and eastern ends of Newton Byway 10, to assess the level of damage / rutting that has apparently been caused by recreational 4x4 vehicles.

It was noted that, in the past, Robert Gent has carried out repairs to this surface, but due to the nature of the soil, any improvement / repairs to the surface just sinks out of sight.

Richard Bradley noted that the surface of Newton Byway 18 tends to hold up well because it is well grassed.

We did not visit Newton Byway 11

I confirmed that I would be supportive of an application, from the landowners / Parish Council, for a Seasonal Traffic Regulation Order (STRO)

This is primarily based on the existing evidence that annual repairs to the surface of Newton Byway 10 are destroyed on an annual basis, through the winter months, due to recreational vehicular use.

Any such closure should include Newton byway 11 & 18 and would require gates being sited at the two access points to Newton Byway 10, southern end of Newton Byway 11 and western end of Newton byway 18.

I clarified that current CCC Highways policy is that any STROs and accompanying infrastructure must be paid for by Landowners / Parish Council.

At the meeting I stated that currently CCC requirements are that gates used for STROs should be built to the "Elephant Gate" specification. Unfortunately, due to the structure and resulting strength of these gates, they are expensive, costing a minimum of £5000 per pair of gates. (Not including installation)

I am pleased to confirm that I have held discussions with The CCC Highways Maintenance Manager, who has agreed that, if an application for a STRO on these Newton Byways is accepted, we can trial using galvanised field gates rather than the elephant gates.

Estimated costs to implement a Seasonal Traffic Regulation Order

£1,500 TRO application, Advertising and notices

£2,000 TRO Signs: £500 x 4 (at each end of the Byways) (This is the most up to date cost I can find at present- could be more)

£2,000 Field Gates: £500 x 4 (at each end of the Byways)

£2,000 installation of gates and signs

£7,500

I have attached a copy of "Procedure for Use of Traffic Regulation Orders (TROs) on Byways", initially shared with Newton Parish Council 07/01/22. I have provided notes within the document in blue.

The decision now rests with the Landowners and Newton Parish Council, whether they are able to cover the projected costs and if so, wish to apply for a Seasonal Traffic Regulation Order?

Mark Peck

Rights of Way Officer

East Cambs and Fenland

23rd February 2023

NEWTON-IN-THE-ISLE PARISH COUNCIL

EQUALITY AND DIVERSITY POLICY

Our commitment	2
The law	2
Types of unlawful discrimination	2
Equal opportunities in employment	3
Dignity at work	4
People not employed by the council	4
Training	4
Your responsibilities	4
Grievances	4
Monitoring and review	4

Our commitment

The council is committed to providing equal opportunities in employment and to avoiding unlawful discrimination.

This policy is intended to assist the council to put this commitment into practice. Compliance with this policy should also ensure that employees do not commit unlawful acts of discrimination.

Striving to ensure that the work environment is free of harassment and bullying and that everyone is treated with dignity and respect is an important aspect of ensuring equal opportunities in employment.

The law

It is unlawful to discriminate directly or indirectly in recruitment or employment because of age, disability, sex, gender reassignment, pregnancy, maternity, race (which includes colour, nationality, caste and ethnic or national origins), sexual orientation, religion or belief, or because someone is married or in a civil partnership. These are known as "protected characteristics."

Discrimination after employment may also be unlawful, e.g. refusing to give a reference for a reason related to one of the protected characteristics.

The council will not discriminate against or harass a member of the public in the provision of services or goods. It is unlawful to fail to make reasonable adjustments to overcome barriers to using services caused by disability. The duty to make reasonable adjustments includes the removal, adaptation or alteration of physical features, if the physical features make it impossible or unreasonably difficult for disabled people to make use of services. In addition, service providers have an obligation to think ahead and address any barriers that may impede disabled people from accessing a service.

Types of unlawful discrimination

Direct discrimination is where a person is treated less favourably than another because of a protected characteristic.

In limited circumstances, employers can directly discriminate against an individual for a reason related to any of the protected characteristics where there is an occupational requirement. The occupational requirement must be crucial to the post and a proportionate means of achieving a legitimate aim.

Indirect discrimination is where a provision, criterion or practice is applied that is discriminatory in relation to individuals who have a relevant protected characteristic such that it would be to the detriment of people who share that protected characteristic compared with people who do not, and it cannot be shown to be a proportionate means of achieving a legitimate aim.

Harassment is where there is unwanted conduct, related to one of the protected characteristics (other than marriage and civil partnership, and pregnancy and maternity) that has the purpose or effect of violating a person's dignity; or creating an intimidating, hostile, degrading, humiliating or offensive environment. It does not matter whether or not this effect was intended by the person responsible for the conduct.

Associative discrimination is where an individual is directly discriminated against or harassed for association with another individual who has a protected characteristic.

Perceptive discrimination is where an individual is directly discriminated against or harassed based on a perception that he/she has a particular protected characteristic when he/she does not, in fact, have that protected characteristic.

Third-party harassment occurs where an employee is harassed and the harassment is related to a protected characteristic, by third parties.

Victimisation occurs where an employee is subjected to a detriment, such as being denied a training opportunity or a promotion because he/she made or supported a complaint or raised a grievance under the Equality Act 2010, or because he/she is suspected of doing so. However, an employee is not protected from victimisation if he/she acted maliciously or made or supported an untrue complaint.

Failure to make reasonable adjustments is where a physical feature or a provision, criterion or practice puts a disabled person at a substantial disadvantage compared with someone who does not have that protected characteristic and the employer has failed to make reasonable adjustments to enable the disabled person to overcome the disadvantage.

Equal opportunities in employment

The council will avoid unlawful discrimination in all aspects of employment including recruitment, promotion, opportunities for training, pay and benefits, discipline and selection for redundancy.

Recruitment

Person and job specifications will be limited to those requirements that are necessary for the effective performance of the job. Candidates for employment or promotion will be assessed objectively against the requirements for the job, taking account of any reasonable adjustments that may be required for candidates with a disability. Disability and personal or home commitments will not form the basis of employment decisions except where necessary.

Working practices

The council will consider any possible indirectly discriminatory effect of its standard working practices, including the number of hours to be worked, the times at which these are to be worked and the place at which work is to be done, when considering requests for variations to these standard working practices and will refuse such requests only if the council considers it has good reasons, unrelated to any protected characteristic, for doing so. The council will comply with its obligations in relation to statutory requests for contract variations. The council will also make reasonable adjustments to its standard working practices to overcome barriers caused by disability.

Equal opportunities monitoring

The council will monitor the ethnic, gender and age composition of the existing workforce and of applicants for jobs (including promotion), and the number of people with disabilities within these groups, and will consider and take any appropriate action to address any problems that may be identified as a result of the monitoring process.

The council treats personal data collected for reviewing equality and diversity in accordance with the data protection policy. Information about how data is used and the basis for processing is provided in the council's privacy notices.

Dignity at work

The council has a separate dignity at work policy concerning issues of bullying and harassment on any ground, and how complaints of this type will be dealt with.

People not employed by the council

The council will not discriminate unlawfully against those using or seeking to use the services provided by the council.

You should report any bullying or harassment by suppliers, visitors or others to the council who will take appropriate action.

Training

The council will raise awareness of equal opportunities to those likely to be involved in recruitment or other decision making where equal opportunities issues are likely to arise.

The council will raise the awareness of all staff engaged to work at the council to help them understand their rights and responsibilities under the dignity at work policy and what they can do to help create a working environment free of bullying and harassment.

Your responsibilities

Every employee is required to assist the council to meet its commitment to provide equal opportunities in employment and avoid unlawful discrimination. Employees can be held personally liable as well as, or instead of, the council for any act of unlawful discrimination. Employees who commit serious acts of harassment may be guilty of a criminal offence.

Acts of discrimination, harassment, bullying or victimisation against employees or customers are disciplinary offences and will be dealt with under the council's disciplinary procedure. Discrimination, harassment, bullying or victimisation may constitute gross misconduct and could lead to dismissal without notice.

Grievances

If you consider that you may have been unlawfully discriminated against, you should use the council's grievance procedure to make a complaint. If your complaint involves bullying or harassment, the grievance procedure is modified as set out in the dignity at work policy.

The council will take any complaint seriously and will seek to resolve any grievance that it upholds. You will not be penalised for raising a grievance, even if your grievance is not upheld, unless your complaint is both untrue and made in bad faith.

Monitoring and review

This policy will be monitored periodically by the council to judge its effectiveness and will be updated in accordance with changes in the law.

This is a non-contractual procedure which will be reviewed from time to time.

Adopted by the Council - March 2022

To be reviewed annually

NEWTON-IN-THE-ISLE PARISH COUNCIL

HOMEWORKING POLICY

Policy	2
Scope of this policy	2
Safe working environment	2
Facilities and equipment	3
Hours of work	3
Potential conflicts of interest	3
Data protection	3
Visits to work premises	4
Insurance, mortgage or rental agreements	4

Policy

The Council recognises the advantages of home-based working although it doesn't suit everyone, and some job roles may not be appropriate to undertake at home.

This policy describes the working arrangements and expectations that will apply if you work from home.

Scope of this policy

It applies to all staff who are home-based whether full time, part time or fixed term. It does not apply to office-based staff who work from home on an ad-hoc basis.

Safe working environment

Health and safety for home-based staff applies in the same way as office-based staff, insofar as is reasonably practicable, that you work in a safe manner and that you follow all health and safety instructions issued by us.

You must complete and submit a 'Home Based Workers Risk Assessment' to the Clerk (or the Chair in the case of the Clerk). This is a checklist for you to identify any possible hazards in your home working area. Following completion of the checklist, measures may need to be taken to control any risks identified. This checklist should be completed annually, or more frequently if there are any changes to your arrangements such as new equipment or changes to your home-office space.

You must complete and submit a workstation risk assessment and ensure that this remains up-to-date. If you have any questions about the risk assessment, or if you identify any potential risks when carrying out the assessment, you should refer these to the Clerk (or the Chair in the case of the Clerk) in the first instance.

Some of the most important considerations include: -

- If possible, an area should be set aside from the rest of your living space to ensure that you are able to work from home without distractions,
- Your home office should have adequate space for you to work safely and comfortably,
- Your desk should be large enough to accommodate your equipment and paperwork,
- You should have sufficient storage and your workspace should be organised so equipment is close to hand,
- Your work area should be well lit, with natural lighting if possible,
- Equipment and sockets should be situated to avoid potential trip hazards, and,
- You must also ensure that you visually check the cables of any electronic equipment supplied to you regularly (and at least every 6 months) and report any defects.

We reserve the right to visit you at home at agreed times for work-related purposes, including health and safety matters and to inspect, service or repair equipment (e.g. for PAT testing).

Facilities and equipment

The Council will provide you with the following equipment for you to work from home and we will maintain and replace these items when necessary.

- Printer/scanner
- Laptop computer

It is your duty to ensure that proper care is taken of the equipment provided to you and to let the Clerk (or the Chair in the case of the Clerk) know of any need to maintain or replace the equipment. Should the risk assessment identify any further equipment that is necessary, please discuss this with the Clerk (or the Chair in the case of the Clerk).

All equipment provided by the Council is for you to work safely and effectively at home and cannot be used for personal use by you or your family.

All equipment will belong to the Council and you will be required to return it to us promptly should you leave our employment. If we are unable to make suitable arrangements, we may collect the equipment and any documents before your last day.

Hours of work

As a home-based worker, your contract of employment will specify the hours when we expect you to be at work and contactable by telephone or email. There may be times during the working day when you are not available in which case these should be flagged to the Clerk (or the Chair of the Council) with prior authorisation.

You must be mindful to take adequate rest breaks which should be, as a minimum:

- A break of at least 20 minutes during each working day over 6 hours,
- A daily rest break of at least 11 continuous hours, i.e. the time between stopping work one day and beginning work the next day, and,
- At least one complete day each week when no work is done.

Potential conflicts of interest

During your hours of work, the Council expects that your work environment enables you to work effectively and that you are not distracted by domestic matters. It is not appropriate to combine homeworking with caring for a dependant.

If there is an emergency and you need to attend to a non-work matter, then you should notify the Clerk (or the Chair in the case of the Clerk).

Data protection

As a home-worker you are responsible for keeping all documents and information associated with the Council secure at all times. Specifically, homeworkers are under a duty to:

- Keep filing cabinets and drawers locked when they are not being used,
- Keep all documentation belonging to us in the locked filing cabinet at all times except when in use,
- Set up and use a unique password for the laptop computer, and

- Ensure that documents are saved to the server rather than the laptop computer's hard drive.

Furthermore, the laptop computer and other equipment provided by us must be used only for work-related purposes and must not be used by any other member of the family at any time or for any purpose.

If you have a telephone conversation where you are discussing confidential work matters, you should ensure that such calls take place in privacy to avoid inadvertent breach of confidentiality.

Visits to work premises

On occasions you may need to attend other locations for training, performance assessment meetings, team briefings etc. This will normally not be frequent, and the dates and times of such visits will be agreed in advance.

Insurance, mortgage or rental agreements

Whilst our Employer's Liability Insurance extends to home based staff, and any Council equipment installed in your home will also be covered, you should ensure that any agreement with your landlord or mortgage lender allows you to work from home, and that your house buildings and contents insurance will not be invalidated by you working from home.

This is a non-contractual procedure which will be reviewed from time to time.

Adopted by the Council - March 2022

To be reviewed annually

NEWTON-IN-THE-ISLE PARISH COUNCIL

EXPENSES POLICY

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Travel	3
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Entertainment/gifts	4
Annual events	5
Expenses that will not be reimbursed	5
False claims	5

Purpose

This policy sets out the Council's rules on how employees can claim for expenses incurred in the performance of their duties for the Council. The purpose of this policy is to ensure that employees are properly reimbursed for legitimate business expenses and to ensure that these expenses are treated appropriately for tax purposes. It does not apply to councillors.

General procedure

The Council will reimburse you for actual expenditure that is incurred wholly, necessarily and exclusively in connection with authorised duties that you undertake in the course of your employment. To claim for expenses, you must use the Council's expenses claim forms and set out the reasons why the expense was incurred on the claim form. If you are unsure whether an expense can be claimed, you must seek prior written authorisation from the Clerk (or the Chair in the case of the Clerk).

Expenses will not be paid unless supporting evidence is provided, together with a completed expense claim form. This should include original receipts or invoices with the date and time of the transaction (unless you are claiming for mileage). When claiming for travel expenses on public transport, you should enclose the tickets showing the departure point and destination of your journey, where possible. Credit and debit card statements will not be accepted. Where you are submitting a VAT receipt, you should set out:

- the name and VAT registration number of the retailer or service provider;
- the goods and services provided; and
- the amount of VAT payable.

Once completed and signed, you should submit your expense claim form to the Clerk (or the Chair in the case of the Clerk) for approval. Once approved the claim form should be submitted to the RFO for payment.

Expenses claims must be submitted within 3 months of the expense being incurred. If this is not practical, written approval for any extension will be required from the Clerk (or the Chair in the case of the Clerk). The Council reserves the right to withhold any payment where prior written approval has not been given.

The Council may return an expense claim form to you without payment if it is completed incorrectly or lacks supporting evidence.

The Council will pay claims for authorised expenses by cheque or BACS transfer into the same bank account into which your salary is paid.

In general, you should not incur expenses other than in the categories listed below. However, if you have claims for expenditure other than for those categories listed below, you should seek written approval from the Clerk (or the Chair in the case of the Clerk) before incurring the expense. The Council will accept email as written approval where it is required in this policy.

Any queries in relation to this policy should be directed to the RFO or the Chair.

Homeworkers

If you are a Homeworker, your normal place of work as stated in your contract will be your home. The council will reimburse all reasonable expenses incurred by homeworkers in the course of their duties upon receipt of satisfactory claims.

The council will provide the following equipment necessary to enable homeworking employees to do their job.

- Laptop or personal computer
- Printer

Alternatively, the council will agree with homeworkers a suitable sum to cover use of their own equipment.

The council should also pay the employee for the costs associated with heating, lighting, etc. HMRC rules allow for some of these expenses to be paid tax-free (see HMRC guidance: www.gov.uk/expenses-and-benefits-homeworking/whats-exempt).

Training

When attending training courses all employees should be able to claim travel expenses for the difference in the usual home to work costs. Where the training takes place outside contracted daily hours, part-time employees should be paid on the basis as time spent on training is working time.

Some training can be very expensive and as a condition for funding training, the council requires full repayment of all costs incurred for any training course in excess of £500 should an employee not complete the training or leave the council within a year of completion. Repayment of costs reduces to 50% reimbursement in the second year.

Travel

Employees and managers should consider whether or not travel is necessary or if there are more appropriate means (for example tele-conferencing or video-conferencing).

Rail

You may claim for standard class rail fares only. Where possible, rail journeys should be booked well in advance to benefit from any discounts for early booking.

Use of your own car

It may be appropriate and cost-effective to use your own car when travelling on business, for example if you are travelling with other staff or councillors or, where there is limited public transport to your destination, or the journey time is significantly shorter than using public transport. Any use of your own car on business is subject to you:

- holding a full UK driving licence;
- ensuring that your car is roadworthy and fully registered; and
- holding comprehensive motor insurance that provides for business use.

Prior authorisation should be sought from the Clerk (or the Chair in the case of the Clerk), before using your own car on business. The Council accepts no liability for any accident, loss, damage or claim arising out of any journey that you make on business. The Council will not pay for the cost of any insurance policy on your own car.

To claim for petrol expenditure, you should set out the distance of the journey undertaken on your expenses claim form. The Council will pay you a mileage allowance of 45p per mile for mileage under 10,000 miles and 25p per mile for mileage over 10,000 miles, or such other rate as set out from time to time by HM Revenue and Customs. The Council will pay for tolls, congestion charges and parking costs incurred, where applicable.

Use of bicycle or Motorcycle

If use of your bicycle or motorcycle is approved, you can claim a mileage allowance of 20p or 24p per mile respectively. Any use of your own motorcycle on business is subject the same requirements as a car (see above).

Taxis

Any use of taxis will require prior approval and only in limited circumstances. These are:

- where taking a taxi would result in a significantly shorter travel time than using public transport;
- where there are several employees travelling together; or
- where personal security and safety of employees is an issue, for example taxis may be permitted after 9.30pm.

You must obtain a receipt with details of the date, place of departure and destination of the journey.

Overnight accommodation

As a guideline for travel on council business you should book accommodation equivalent to three-star standard or less. You may book hotel accommodation of up to £120 maximum in a major city and £100 elsewhere. It is your responsibility to ensure that any hotel reservations are cancelled within the required cancellation period if they are no longer required.

Meals

If you are required to be away from home on council business, you may claim up to:

- £10 for breakfast (if this is not included in the hotel room rate);
- £15 for lunch;
- £20 for dinner

The maximum amounts above are inclusive of drinks. Alcohol cannot be reclaimed under any circumstances.

You should supply receipts and invoices for all hotel and meal expenses other than for the daily allowance, where no receipt is required.

Entertainment/gifts

The Council has strict rules about offering or receiving both entertainment and gifts. Any gifts, rewards or entertainment offered to you should be reported immediately to the Clerk (or the Chair in the case of the Clerk). As a general rule, small tokens of appreciation, for example flowers or a bottle of wine, may be retained by employees.

Annual events

The Council may decide to hold a staff event, such as a Christmas meal or other celebration. Except where agreed to the contrary, attendance is not compulsory, and you will remain responsible for any expenses you incur.

Expenses that will not be reimbursed

The Council will not reimburse you for:

- the cost of any travel between your home and usual place of work (except in exceptional circumstances for early morning/late night transport as set out above);
- the cost of any travel undertaken for personal reasons;
- the cost of any travel for your partner or spouse;
- any fines or penalties incurred while on council business for whatever reason, including penalties for not paying for a rail ticket in advance of boarding the train and penalties or fines associated with motoring offences, including speeding or parking fines, clamping or vehicle recovery charges;
- alcohol; and
- cash advances or withdrawals from an ATM machine.

You are required to pay for any travel costs incurred by your partner or spouse in the event that he or she accompanies you on business. Your spouse or partner must have adequate travel insurance for that journey.

False claims

If the Council considers that any expenditure claimed was not legitimately incurred on behalf of the Council, it may request further details from you. The Council will thoroughly investigate and check any expenses claim as it sees fit. It may withhold payment where insufficient supporting documents have been provided. Where payment has been made to you prior to the discovery that the claim was not legitimate or correct, it may deduct the value of that claim from your salary.

Any abuse of the Council's expenses policy will not be tolerated. This includes, but is not limited to:

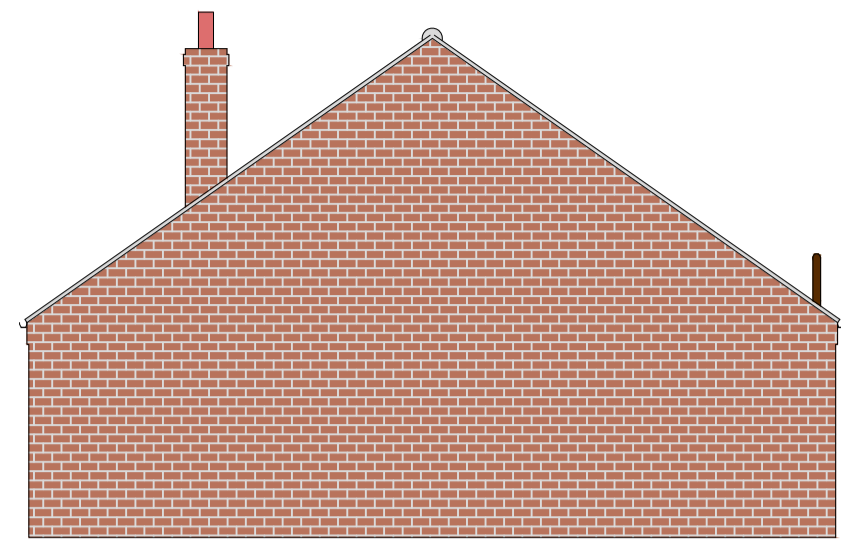
- false expenses claims;
- claims for expenses that were not legitimately incurred;
- claims for personal gain;
- claims for hospitality and/or gifts without them having been declared; and
- receipt by you of hospitality and/or gifts from contacts that may be perceived to influence your judgment.

The Council will take disciplinary action where appropriate and, in certain circumstances, may treat a breach of this policy as gross misconduct, which may result in your summary dismissal. In addition, the Council may report the matter to the police for investigation and criminal prosecution.

This is a non-contractual procedure which will be reviewed from time to time.

Adopted by the Council - March 2022

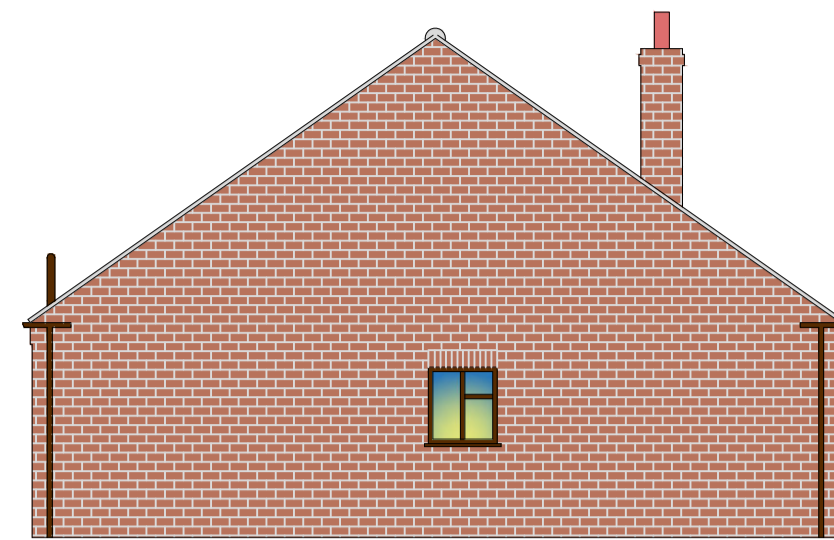
To be reviewed annually



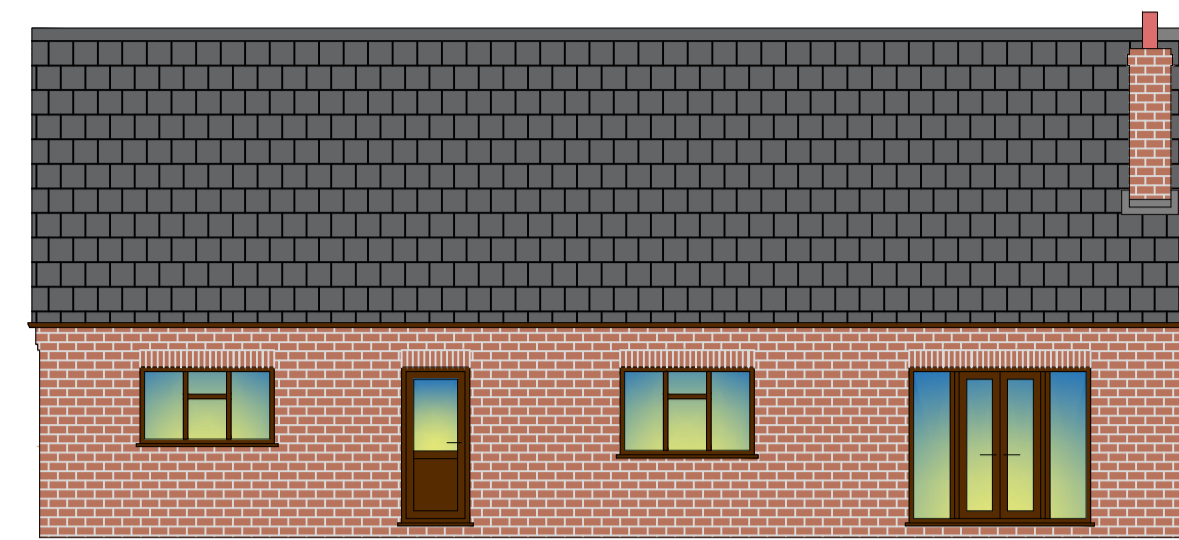
EXISTING SIDE ELEVATION (EAST)



EXISTING FRONT ELEVATION (NORTH) 1:100



EXISTING SIDE ELEVATION (WEST)



EXISTING REAR ELEVATION (SOUTH)



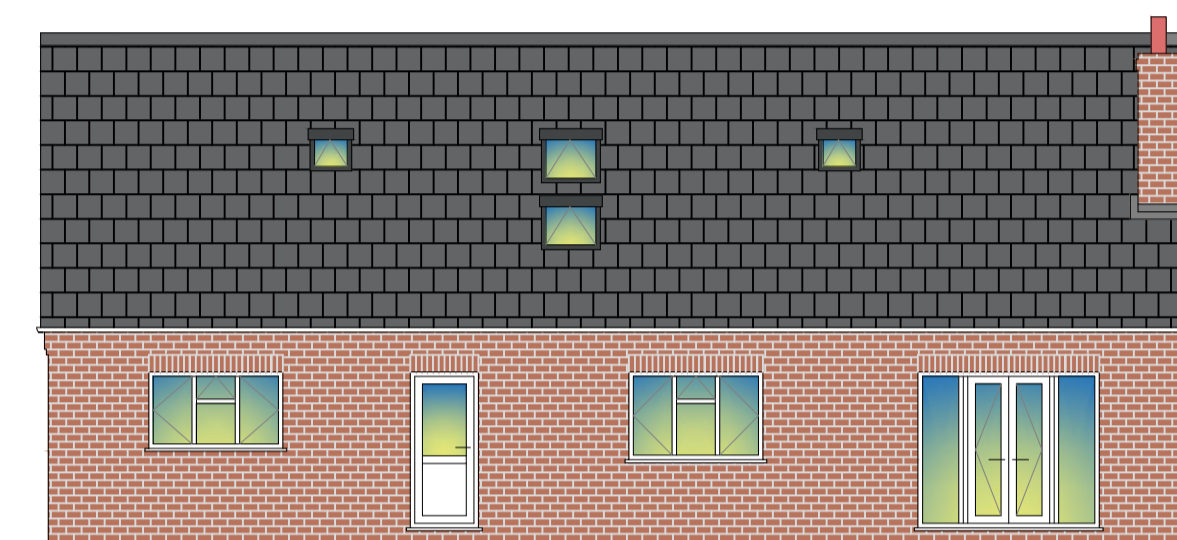
PROPOSED SIDE ELEVATION (EAST)



PROPOSED FRONT ELEVATION (NORTH) 1:100



PROPOSED SIDE ELEVATION (WEST)



PROPOSED REAR ELEVATION (SOUTH)

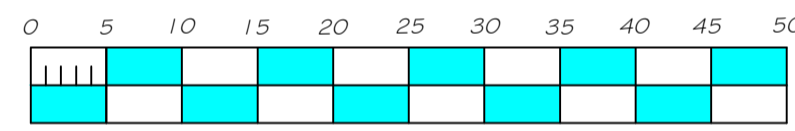
NB. Site levels remain unchanged (Level)

EXISTING EXTERNAL MATERIALS

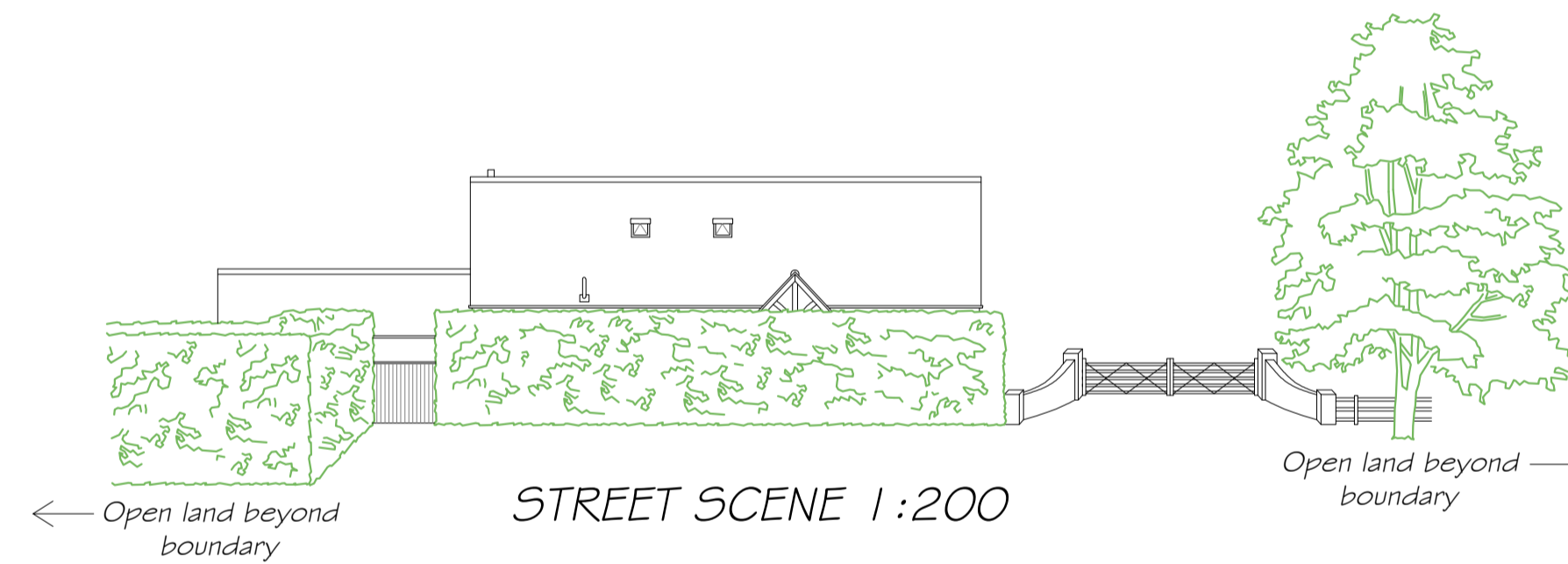
- Walls - Multi Brown Textured Facings
- Roof - Grey Inter locking tiles
- Doors - Brown UPVC
- Windows - Brown UPVC
- Rainwater Goods - Brown Plastic

PROPOSED EXTERNAL MATERIALS

- Walls - Multi Brown Textured Facings
- Roof - Grey Inter locking tiles
- Doors - White UPVC
- Windows - White UPVC
- Rainwater Goods - White Plastic



1:500 Scale Bar (m)



STREET SCENE 1:200

Ordnance Survey[®]
OS Sitemap[®]



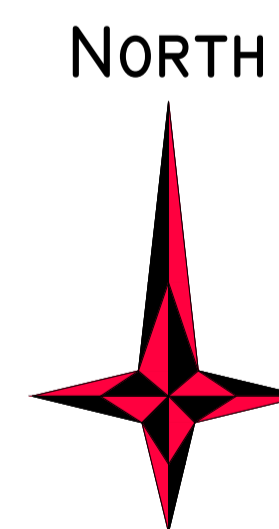
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x (Easting) = 542187 y (Northing) = 314183

LOCATION PLAN 1:1250



EXISTING BLOCK PLAN 1:500



PROPOSED BLOCK PLAN 1:500

NOTES

The proposed development shall be finished externally in materials to match existing building to safeguard the visual amenities of the area.

Please note that all construction details shall be adhered to and only specified materials are to be used

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REV	DESCRIPTION	DATE
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FENDRAW
DESIGN & PLANNING

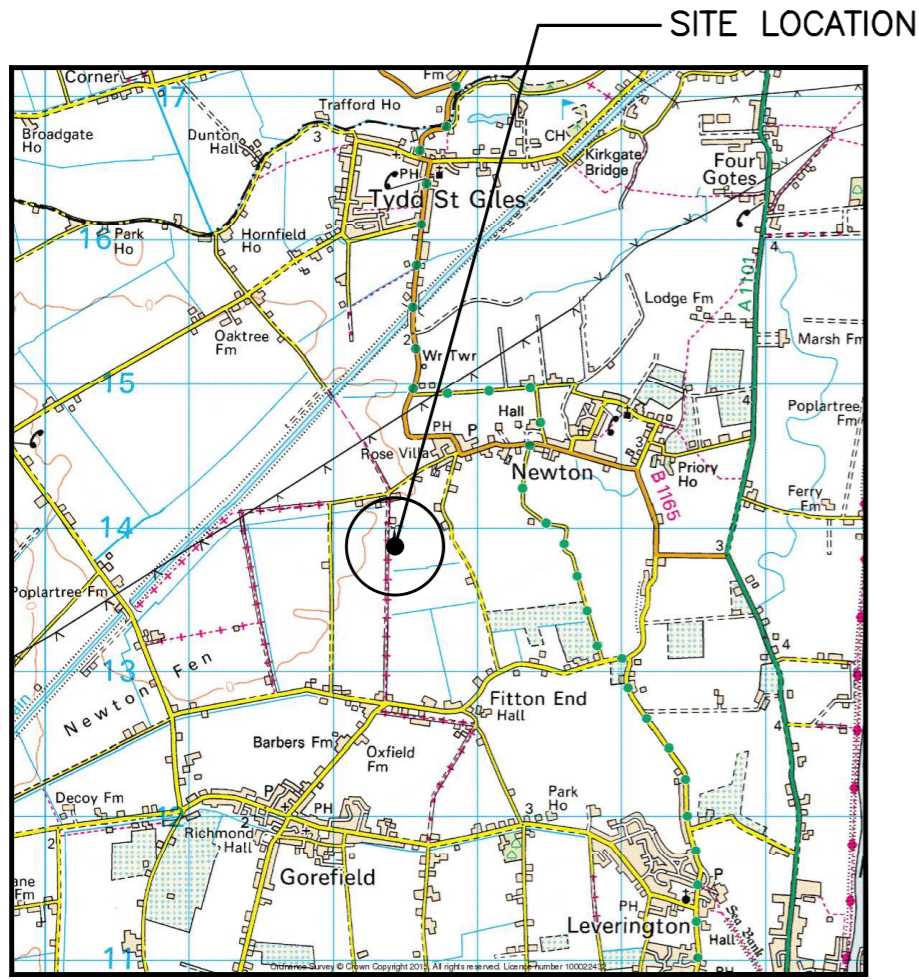
67 Gorefield Road
Leverington, Wisbech
Cams. PE13 5AT
Tel: 01945 461062 Mob: 07731 648403
E-Mail: info@fendrawdesign.co.uk

Registered Associate of the Chartered
Association of Building Engineers

Client
Mr & Mrs Johnson
"Heathfield" Fen Road
Newton PE13 5HT

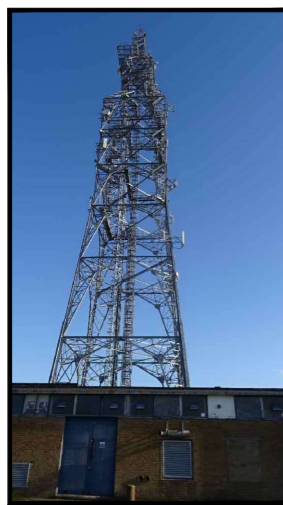
Drawing Title
Loft Conversion
Internal Alterations
And New Porch

Drawn
M Bonner ACABE
Date
Feb 2023
Scale
1:100, 200, 500, 1250 @ A1
Drawing number
FD-J-PE135HT-1
Revision

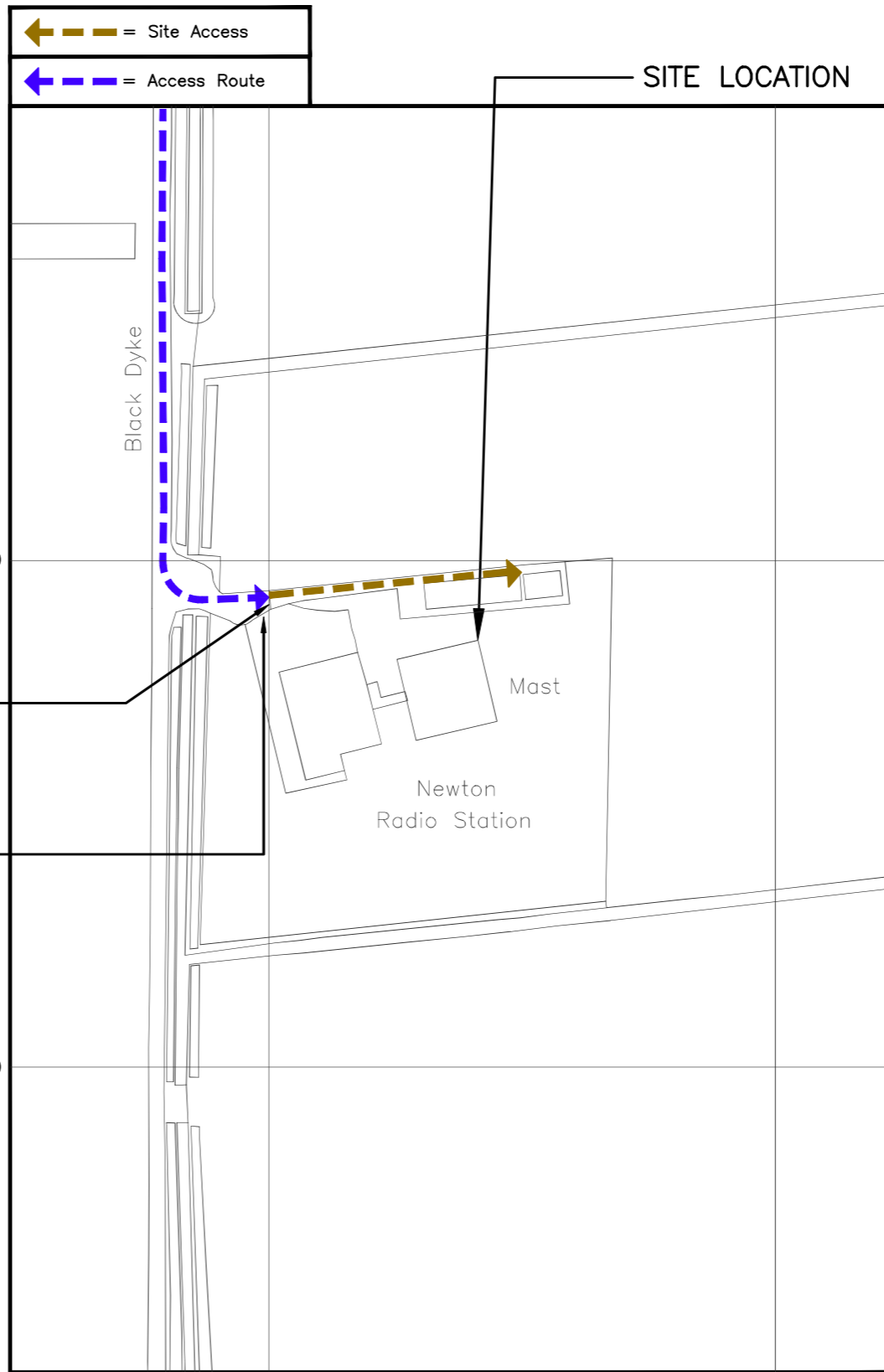
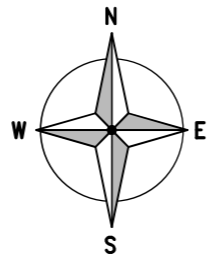


SITE LOCATION
(Scale 1:50000)

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SITE PHOTOGRAPH



MULTI USER PADLOCKS ON THIS GATE (ACCESS TO RADIO EQUIPMENT)

BY ONLY PADLOCK ON THIS GATE. (ACCESS TO TOWER)

DETAILED SITE LOCATION
(Scale 1:1250)

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ALL DIMENSIONS ARE IN mm UNLESS NOTED OTHERWISE

N.G.R E: 542431 N: 313875

DIRECTIONS TO SITE: DRIVE SOUTH WEST FROM KINGS LYNN ON THE A47 PULLOVER ROAD. STAY ON THE ROAD FOR APPROX 14km UNTIL YOU REACH THE ROUNDABOUT JUNCTION FOR A1101/A47/CHURCHILL ROAD. TAKE THE 3RD EXIT ONTO CHURCHILL ROAD. STAY ON CHURCHILL ROAD FOR 2Km IT NOW BECOMES SUTTON ROAD. STAY ON SUTTON ROAD FOR 2Km THEN TURN LEFT ONTO LITTLE RAMPER AND AT THE END OF THE ROAD TURN LEFT ONTO THE B1165. FOLLOW THE ROAD TO THE END AND THEN GO STRAIGHT ONTO FEN ROAD. TAKE THE FIRST LEFT ONTO BLACK DYKE AND AFTER 200 METERS THE SITE IS ON THE LEFT,

NOTES:

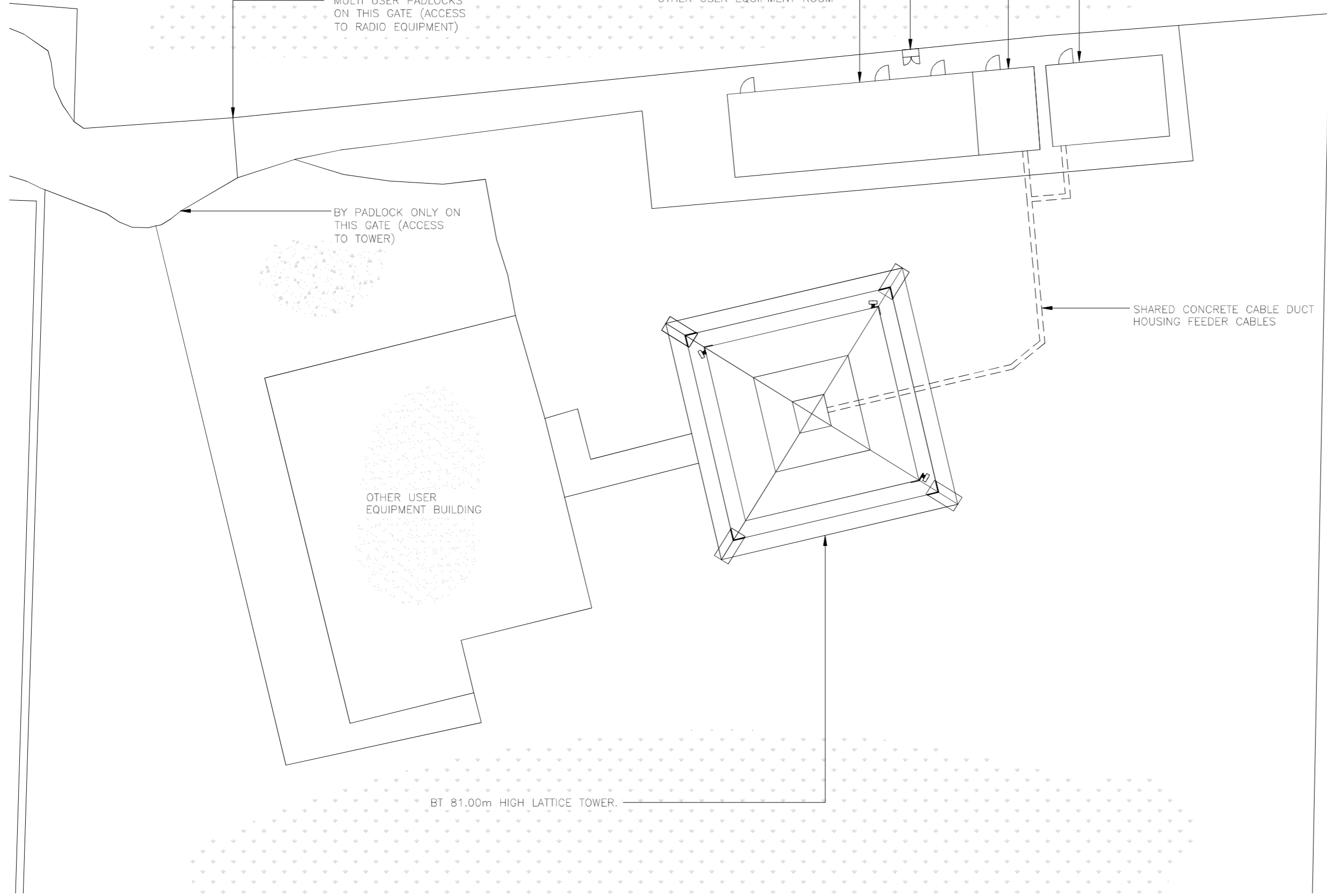
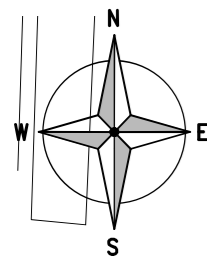
A	Issued for Approval	DP	SD	23.02.23
REV	MODIFICATION	BY	CH	DATE

Cell Name		Opt.
BT WISBECH/NEWTON RADIO STATION		-
Cell ID No		
CORNERSTONE		
107890_35	-	075988

Site Address / Contact Details
WISBECH/NEWTON RADIO STATION
BLACKDYKE
WISBECH
CAMBRIDGESHIRE
PE13 5HY

Drawing Title: SITE LOCATION MAPS				
Purpose of issue: PLANNING				Dwg Rev:
Drawing Number: 100				A
Surveyed By: SM		Original Sheet Size: A3		Pack Issue:
Drawn: DP	Date: 15.02.23	Checked: SD	Date: 23.02.23	A

These drawings comply with VMO2 Standard ICNIRP guidelines, Designed in accordance with Cornerstone documents: SDN0007 & SDN0008



EXISTING SITE PLAN
(1:250)

ALL DIMENSIONS ARE IN mm UNLESS NOTED OTHERWISE

N.G.R E: 542431 N: 313875

NOTES:

A	Issued for Approval	DP	SD	23.02.23
REV	MODIFICATION	BY	CH	DATE

CLARKE telecom
Unit E, Madison Place, Northampton Road,
Manchester, M40 5AG
Tel: 0161 785 4500
Fax: 0161 785 4501
Web: www.clarke-telecom.com

cornerstone

Cell Name	Opt.
BT WISBECH/NEWTON RADIO STATION	-

Cell ID No		
CORNERSTONE	VF	VMO2
107890_35	-	075988

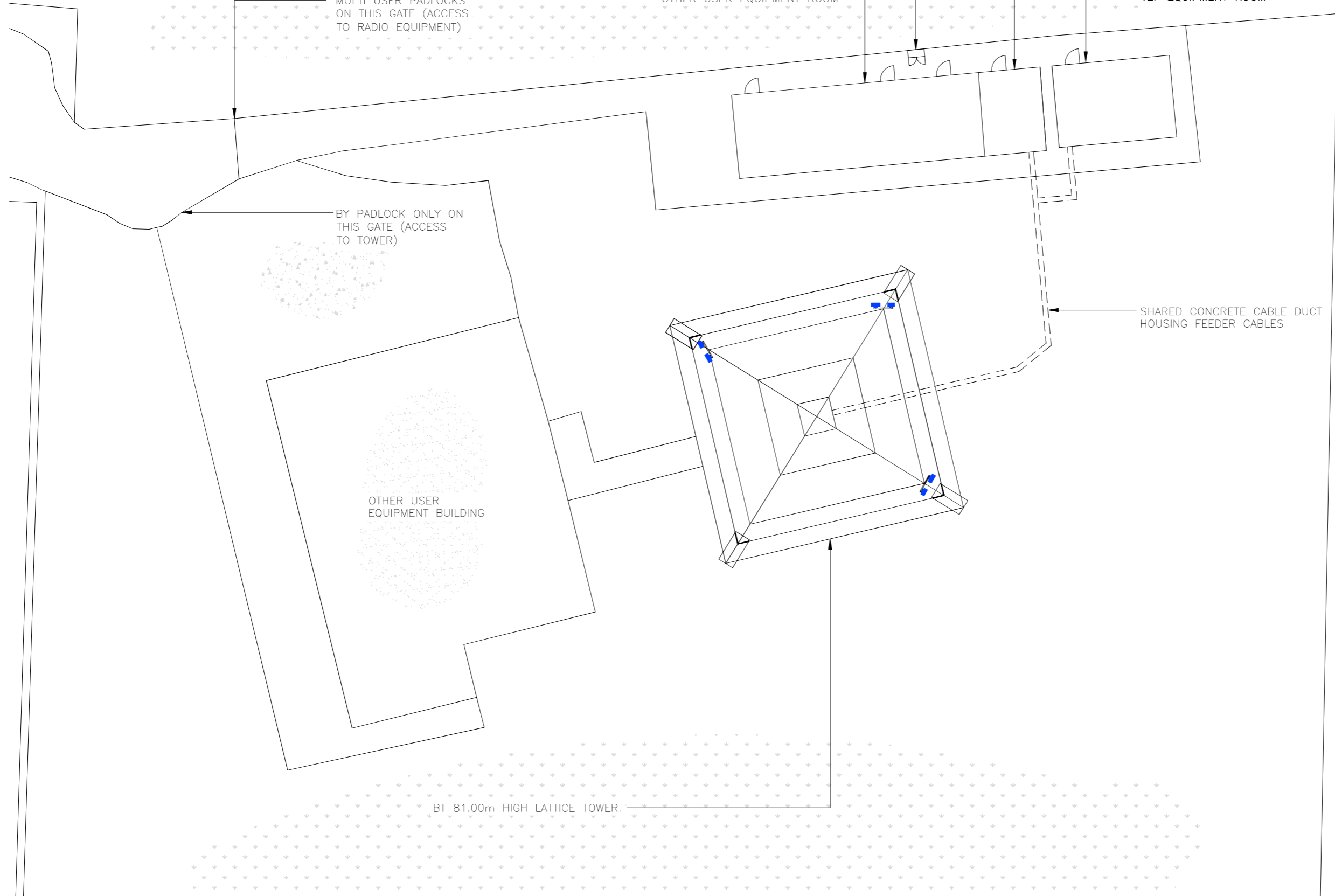
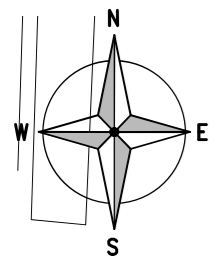
Site Address / Contact Details
WISBECH/NEWTON RADIO STATION
BLACKDYKE
WISBECH
CAMBRIDGESHIRE
PE13 5HY

Drawing Title: **EXISTING SITE PLAN**

Purpose of issue:	PLANNING	Dwg Rev:
Drawing Number:	200	A

Surveyed By:	Original Sheet Size:	Pack Issue:
SM	A3	A

Drawn:	Date:	Checked:	Date:	
DP	15.02.23	SD	23.02.23	A



PROPOSED SITE PLAN
(1:250)

ALL DIMENSIONS ARE IN mm UNLESS NOTED OTHERWISE

N.G.R E: 542431 N: 313875

NOTES:

REV	MODIFICATION	BY	CH	DATE
A	Issued for Approval	DP	SD	23.02.23

Unit E, Madison Place, Northampton Road,
Manchester, M40 5AG
Tel: 0161 785 4500
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Cell Name	Opt.
BT WISBECH/NEWTON RADIO STATION	-

Cell ID No		
CORNERSTONE	VF	VMO2
107890_35	-	075988

Site Address / Contact Details

WISBECH/NEWTON RADIO STATION
BLACKDYKE
WISBECH
CAMBRIDGESHIRE
PE13 5HY

Drawing Title: PROPOSED SITE PLAN

Purpose of issue:	PLANNING	Dwg Rev:
Drawing Number:	201	A

Surveyed By:	Original Sheet Size:	Pack Issue:
SM	A3	A

Drawn:	Date:	Checked:	Date:	
DP	15.02.23	SD	23.02.23	A

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 BLACKDYKE
 WISBECH
 CAMBRIDGESHIRE
 PE13 5HY

Drawing Title: EXISTING SITE ELEVATION

Purpose of issue: PLANNING Dwg Rev: A

Drawing Number: 300

Surveyed By: SM Original Sheet Size: A3 Pack Issue: A
 Drawn: DP Date: 15.02.23 Checked: SD Date: 23.02.23

TOP OF TOWER +81.00m AGL

C/L OF EXISTING 600Ø TEF DISH D12 +70.0m AGL

C/L OF EXISTING 600Ø TEF DISH D8 +68.5m AGL

C/L OF EXISTING 600Ø TEF DISH D7 +58.6m AGL

C/L OF EXISTING 300Ø TEF DISH D10 (FAR SIDE OF TOWER) +44.0m AGL

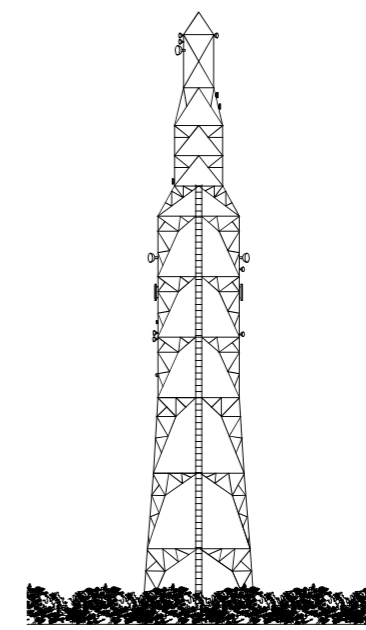
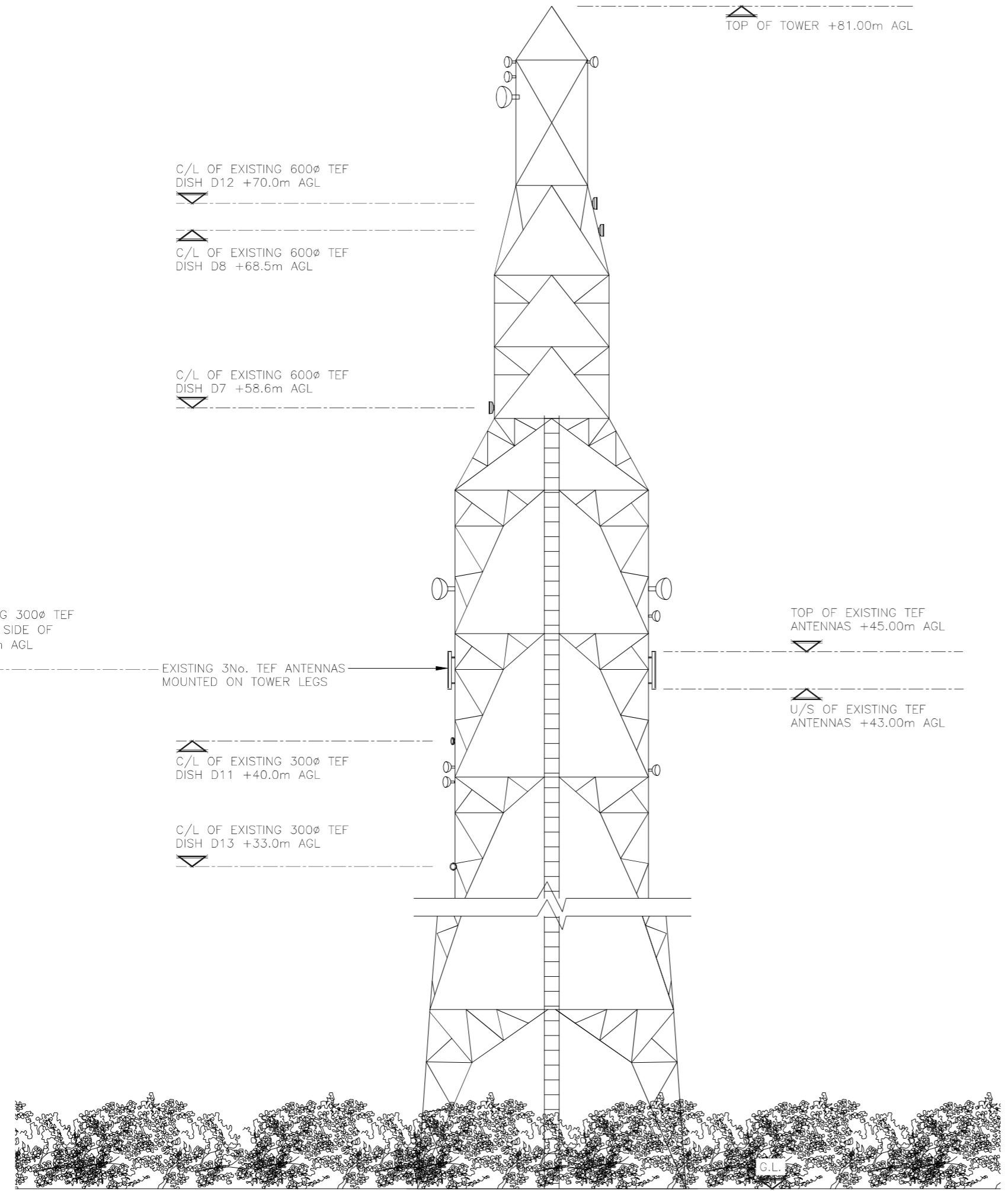
EXISTING 3No. TEF ANTENNAS MOUNTED ON TOWER LEGS

C/L OF EXISTING 300Ø TEF DISH D11 +40.0m AGL

C/L OF EXISTING 300Ø TEF DISH D13 +33.0m AGL

TOP OF EXISTING TEF ANTENNAS +45.00m AGL

U/S OF EXISTING TEF ANTENNAS +43.00m AGL



TOWER ELEVATION (1:1000)

EXISTING NORTH ELEVATION (1:250)

These drawings comply with VMO2 Standard ICNIRP guidelines, Designed in accordance with Cornerstone documents: SDN0007 & SDN0008

ALL DIMENSIONS ARE IN mm UNLESS NOTED OTHERWISE

N.G.R E: 542431 N: 313875

NOTES:

REV	MODIFICATION	BY	CH	DATE
A	Issued for Approval	DP	SD	23.02.23



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Cell Name	Opt.
BT WISBECH/NEWTON RADIO STATION	-

Cell ID No		
CORNERSTONE	VF	VMO2
107890_35	-	075988

Site Address / Contact Details
 WISBECH/NEWTON RADIO STATION
 BLACKDYKE
 WISBECH
 CAMBRIDGESHIRE
 PE13 5HY

Drawing Title: PROPOSED SITE ELEVATION

Purpose of issue:	PLANNING	Dwg Rev:
Drawing Number:	301	A

Surveyed By:	SM	Original Sheet Size:	A3	Pack Issue:
Drawn:	DP	Checked:	SD	A
Date:	15.02.23	Date:	23.02.23	

TOP OF TOWER +81.00m AGL

C/L OF EXISTING 600Ø TEF DISH D12 +70.0m AGL

C/L OF EXISTING 600Ø TEF DISH D8 +68.5m AGL

C/L OF EXISTING 600Ø TEF DISH D7 +58.6m AGL

C/L OF EXISTING 300Ø TEF DISH D10 (FAR SIDE OF TOWER) +44.0m AGL

C/L OF EXISTING 300Ø TEF DISH D11 +40.0m AGL

EXISTING 3No. TEF ANTENNAS TO BE REMOVED AND REPLACED WITH PROPOSED 6No. TEF ANTENNAS MOUNTED ON STEELWORK OFF TOWER LEGS

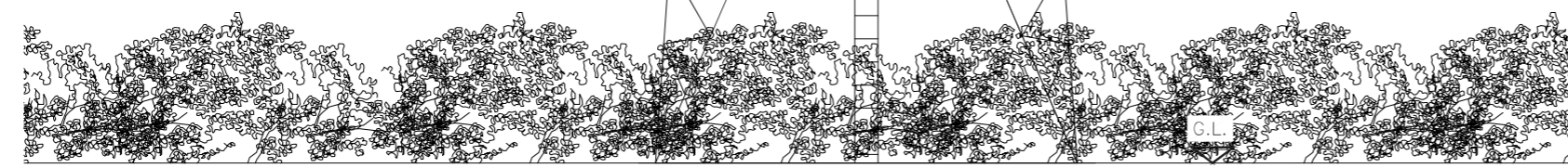
PROPOSED 9No. TEF RRUs (3No. PER SECTOR) MOUNTED ON STEELWORK OFF TOWER LEGS

PROPOSED 6No. TEF RRUs (2No. PER SECTOR) MOUNTED ON STEELWORK OFF TOWER LEGS

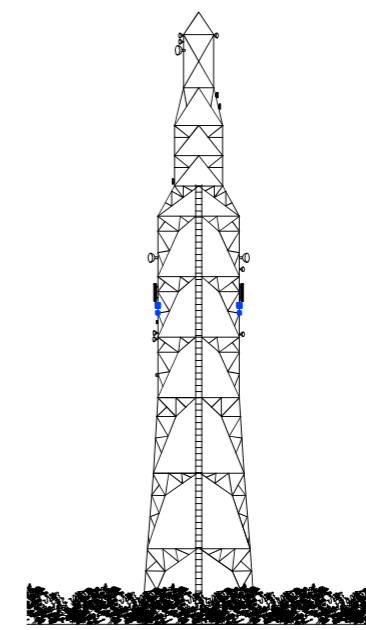
C/L OF EXISTING 300Ø TEF DISH D13 +33.0m AGL

TOP OF EXISTING TEF ANTENNAS +45.00m AGL

U/S OF PROPOSED TEF ANTENNAS +42.80m AGL



PROPOSED NORTH ELEVATION (1:250)



TOWER ELEVATION (1:1000)

These drawings comply with VMO2 Standard ICNIRP guidelines, Designed in accordance with Cornerstone documents: SDN0007 & SDN0008

Newton-in-the-Isle Parish Council

Receipts & Payments Summary as at 28.2.23

Income	Year to Date		Budget	%	
FDC Precept	£	10,000.00	£	10,000.00	100.00
FDC Concurrent Functions Grant	£	1,968.00	£	1,968.00	100.00
Allotment Rents	£	284.24	£	495.00	57.42
Village Hall	£	-	£	1.00	0.00
Grants	£	-	£	-	0.00
Donations	£	315.00	£	-	#####
Bank Interest	£	11.34	£	1.20	945.00
VAT Refunds	£	-	£	1,900.00	0.00
Miscellaneous	£	250.00	£	-	#####
Total Income	£	12,828.58	£	14,365.20	89.30

Expenditure

Clerk's Salary	£	4,925.80	£	5,000.00	98.52
Fees	£	65.00	£	380.00	17.11
Subscriptions	£	-	£	425.00	0.00
Admin Expenses	£	3,606.40	£	500.00	721.27
Insurance	£	708.06	£	700.00	101.15
Drainage Rates	£	46.64	£	45.00	103.64
Playing Field	£	1,178.93	£	1,500.00	78.59
Highways	£	100.00	£	3,700.00	2.70
Street Lights	£	2,495.80	£	1,800.00	138.65
Section 137 Payments	£	200.00	£	500.00	40.00
LHI Projects	£	-	£	1,000.00	0.00
Recoverable VAT	£	1,223.76	£	-	#####
Total Expenditure	£	14,550.39	£	15,550.00	93.57

Summary

Total Income	£	12,828.58	£	14,365.20
LESS Total Expenditure	£	14,550.39	£	15,550.00
Net Surplus or Deficit	-£	1,721.81	-£	1,184.80

Balance Sheet

Balance B/fwd	£	38,309.73
Surplus or Deficit	-£	1,721.81
Balance C/fwd	£	36,587.92

Represented by

Barclays Community Account	£	24,526.36
Barclays Business Premium Account	£	12,061.56
Cash / Cheques	-£	0.00
	£	36,587.92



Request for funding to Newton in the Isle Parish Council

Magpas Air Ambulance give the very best pre-hospital emergency care, in the air or on land, including treatments usually only available in hospital. Operating 24/7, the charity answers four calls for help a day on average, treating around 900 patients in life-threatening emergencies every year.

The Magpas advanced medical team combines the skills of a senior doctor and critical care paramedic together on every shift, attending incidents by air ambulance or rapid response vehicle, 24/7. All members of the team are specially trained in Pre-Hospital Emergency Medicine (PHEM). This means they can **support the ambulance service by bringing advanced A&E level care directly to their patients' side** when time is of the essence.

Magpas Air Ambulance is a charity which relies on generous public donations to continue saving lives. The charity needs to ensure it can provide hospital level care to everyone, to save lives and reduce disability.

I would therefore like to request to the Council, on behalf of Magpas Air Ambulance, for a grant to support the essential, lifesaving care that we provide for people in Cambridgeshire, and across the East of England.

Saving lives

People across the East of England rely on the lifesaving care of Magpas Air Ambulance. Across the last year, the charity was activated to Cambridgeshire **648** times.

- 200 patients suffered a medical incident, including cardiac arrests
- 131 patients were injured through road traffic collisions
- 317 other patients were treated for falls, accidents, exposure, and other incidents.



We treat life threatening incidences such as these every single day, and we need funding to ensure we can continue to provide this care for all. **Without our emergency care, people in life-threatening incidents may not survive.**

Magpas Air Ambulance delivers hospital level care to people in need, wherever they are. We regularly travel to Wisbech and the surrounding villages – in 2022 we treated over 60 patients from the area, visiting at least once a week. These treatments includes lifesaving procedures that help to stabilise patients and treat urgent, time sensitive injuries. The procedures also serve to help provide pain relief and comfort to patients who are often be in severe distress, and help to reduce their trauma.



Surgical procedures
43



General anesthetic
144



Sedations
97

This emergency care can be needed by anyone, anytime, anywhere. With funding from you, Magpas Air Ambulance can continue to be able to respond to incidents in Newton in the Isle and beyond, provide life-saving care and help to reduce disability. Specifically, your funding could help fund:

- **£30 could fund a blizzard blanket to keep patients warm whilst we provide treatment**
- **£140 could fund the equipment and drugs needed to ventilate a patient and take control of their breathing**
- **£500 could refill a haemorrhage pouch to help stop a patient bleeding to death**
- **£1,000 could refill our helicopter fuel tank to ensure we can get out to patients**
- **£3,500 could fully fund the cost of one of our missions to go out to save a life**

Our request

We need funding to ensure that we are able to continue to save lives. It costs the charity £6 million every year to provide this life saving care. From our helicopter, to our equipment to our community outreach, **all of our work is entirely funded through voluntary donations.**

You parishioners could be anywhere when they need us – at work, out walking the dog in an isolated field, out at the shops. We are asking for core funding to help ensure we can get to them. Any donation you can give will go towards saving lives and reducing disability in the event of emergency.

Thank you, on behalf of Magpas Air Ambulance patients and medical team, for considering our request.

“As soon as the Magpas medical team got to us, they really listened to everything I had to say about my son. I remember how they explained, step by step, exactly what they were doing whilst they treated my little boy and why. They started giving him oxygen and I watched the colour start to return to Zac’s cheeks. To stop his seizures, they gave him a lifesaving drug right there, and if we had had to wait for it, I’m not sure I’d have this 11-year-old that I’ve got today – and he’s a great boy.”



Ruth recalls the day that Magpas’ medical team saved her son’s life