

NEWTON IN THE ISLE

PARISH COUNCIL

Clerk: Dave Gibbs, 358 High Road, Newton in the Isle, PE13 5HS
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To Member of the Public and Press

You are invited to attend a meeting of the Newton-in-the-Isle Parish Council
to be held in Newton Village Hall on **Tuesday 9 November 2021 at 7pm.**

Dave Gibbs

Clerk

3 November 2021

AGENDA

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576

133/21 Apologies

To receive and consider apologies from those members not present

134/21 Chairman's Announcements

To receive such announcements as the Chairman may wish to make to the Council

135/21 Public Forum

To receive representations from members of the public regarding issues pertinent to the Council

136/21 Minutes of the Previous Meetings

To approve the minutes of the meeting held on Tuesday 14 September

137/21 County and District Councillors Reports

To receive reports from Cllrs S King (CCC), C Seaton and S Clark (FDC)

138/21 Police Matters

To receive a report from the Clerk on recent meetings with the Police

139/21 Clerk's Report

To receive a report on meetings attended and correspondence received

140/21 Members' and Residents' Issues

To receive reports from the Clerk and members on matters raised by local residents, and to report on matters raised previously, including the following:

- a) *Abandoned vehicle in Colvile Road*

- b) *Accumulation of scrap in Colvile Road*
- c) *Dangerous path surface at St James Close*

141/21 Clerk to the Parish Council

To consider options for the future provision of clerking services and to agree a timetable to ensure that appropriate budgetary provision is made

142/21 Policies and Procedures

To consider for adoption the following policies and procedures:

- a) *Grievance policy*
- b) *Disciplinary policy*
- c) *Complaints procedure*

143/21 Queen Elizabeth II Playing Field

To receive updates on the following matters and resolve appropriately:

- a) *Wildflower meadow*
- b) *Dead tree*
- c) *RoSPA Playsafety inspection report follow-up*
- d) *Installation of pedestrian gate and replacement fence at St James Close*
- e) *Creation of a BMX track*
- f) *Memorial arboretum*

144/21 Highways

To receive updates on the following matters and resolve appropriately:

- a) *Privately Funded Highway Improvement application*
- b) *Local Highway Improvement (LHI) letter regarding assessment process*
- c) *Confirmation of LHI application for 2022/23*
- d) *National cycle route signage*
- e) *Overhanging tree near former Woadman's Arms*
- f) *Community gritting team*
- g) *Audit of signage on public rights of way*
- h) *Overhanging trees, shrubs and accumulated debris in St James' Close*

145/21 Finance

To consider and resolve on the following matters:

- a) *To receive an updated financial statement for the period to the end of October*
- b) *To approve the following payments:*

100711	<i>D Large (Tree removal)</i>	<i>£ 360.00</i>
100712	<i>P Wyles (Wasp nests)</i>	<i>£ 80.00</i>
100713	<i>Mrs P M Wilkinson (Arboretum)</i>	<i><u>£ 293.44</u></i>
		<i>£ 733.44</i>
- c) *To consider the report of the External Auditor and to agree an action plan to address issues raised*
- d) *To resolve to register with the Information Commissioner's Office in accordance with the Data Protection (Charges and Information) Regulations 2018*

- e) *To consider a request for funding under Section 137 of the Local Government Act 1972 for the Wisbech St Mary Community First Responders*

146/21 Street Lights

To consider the offer of a two-year extension to the service level agreement for the repair and maintenance of the Council's street lights

147/21 Annual Report to Residents

To agree the format and content of the annual report to residents

148/21 Date of Next Meeting

*To confirm the date and time of the next meeting of the Council
Tuesday 11 January is proposed*